

**Town of Charlestown
Building Commission/Ad-Hoc Police Building Committee
Meeting Minutes
Open/Public Meeting
4540 South County Trail/Town Hall
April 13, 2006**

1. Call to order

The meeting was called to order at 6:32 PM

2. Roll Call

- a. **Building Commission members present: Donald Brown, Roy Grinnell, Ed Walsh and Ned Evans**
- b. **Ad-hoc Police Building Committee member present: Micky Rinalli**
- c. **Town Council member present: none**
- d. **Town of Charlestown staff present: Richard Sartor, Town Administrator; Frank Judge, Clerk of the Works for new Police Station.**

3. Minutes

After a motion by Donald Brown, seconded by Roy Grinnell to approve the minutes of February 9, 2006, the minutes were approved by a 4-0 vote.

4. Old Business

- a. **Frank Judge reported that the exterior of the new Police Station is essentially complete, the main electrical feed to the building is in place, the pad for the fuel station is in place, asphalt paving is to begin soon as is the elevator, and finish work in the basement is ongoing.**
- b. **Town Administrator, Richard Sartor, presented an update of the Police station budget and demonstrated that a minor change order has been approved.**
- c. **The Ad/Hoc Police Station Building Committee adjourned at 7:15**

5. New Business

- a. **Concerning vacant positions on the Building Commission, two applications were received and reviewed, both applicants were deemed qualified for the position, therefore it was decided that the person with the earlier application date would be approached first.**
- b. **The Town of Charlestown Comprehensive Plan was discussed. There were no recommendations from the Building Commission.**

- c. Discussion of the new Town of Charlestown beach facilities will remain under discussion as new information is made available.
- d. Discussion of the use of space becoming available in the Town Hall after being vacated by the Police department will also remain under discussion pending new information.

6. Future Meetings

- a. The next meeting will be held on May 11, 2006 at 6:30 pm at the Town Hall.

7. Public Comment: none

8. Adjournment

- 9. a. A motion was made by Ed Walsh and seconded to adjourn the meeting. The motion was passed 4-0

**Respectfully submitted,
Ned Evans, acting Secretary, acting Chairman**