

**PUBLIC NOTICE**  
**Affordable Housing Commission – Monthly Meeting**  
**THURSDAY, July 21, 2016 – 7:00 P.M.**

Charlestown Town Hall, Annex Conference Room, 4540 South County Trail, Charlestown, Rhode Island

**ORDER OF BUSINESS**

**1. CALL TO ORDER.**

**2. ROLL CALL.**

**3. MINUTES.** Approval of minutes: June 16, 2016, Regular Meeting.

**4. COMMUNICATIONS. Communications Report.** Review and brief discussion of communications and documents received since June 16, 2016.

**5. STAFF REPORTS on current Affordable Housing issues.**

**6. REPORT, TOWN COUNCIL LIAISON.**

**7. NEW BUSINESS.**

**a) ChurchWoods Comprehensive Permit, Approved by the Planning Commission.** Review of the Preliminary Plan Approval Letter, June 24, 2016. Discussion of development process going forward.

**8. OLD BUSINESS.**

**a) Commission Goal #1.** Review of existing public information on ChurchWoods project, discussion of Commission's efforts to make sure that potentially qualified Charlestown residents are aware of the project and have a reliable source of information about the project.

**b) Commission Goal #6.** Continuation of report on discussions with staff on maintaining necessary pertinent information on existing and proposed Charlestown LMIH units and corresponding procedures necessary for timely RIH updates.

**c) Commission Goals 2016.** Status and update of:

- 1) Project-based information and education plan(s). (8a)
- 2) Marketing plan analysis and resident advocacy for LMIH projects
- 3) Research and recommendations for the creation of an Affordable Housing Trust
- 4) Zoning modifications, tax relief ordinance and such other measures required to make Income-Restricted Accessory Housing Unit feasible.
- 5) Input into the Comprehensive Plan proposals for Growth Centers to assure that Smart Growth Strategies, necessary for funding viability for LMIH projects, are included.
- 6) Affordable Housing Units Database for the Town of Charlestown with procedures for the regular monitoring and update of pertinent information (8b)

**d) Comprehensive Plan Housing and Land Use Elements.** Status and update.

**9. PUBLIC COMMENT.**

**10. NEXT MEETING.** The next regular monthly meeting is scheduled for August 18, 2016, at 7:00 p.m.

**11. ADJOURNMENT.**

The public is welcome to any meeting of the Charlestown Affordable Housing Commission. If communication assistance (readers/interpreters/captions) is needed or any other accommodation to ensure equal participation, please contact (711-364-1210) at least three (3) business days prior to the meeting.

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