Charlestown Budget Commission
SPECIAL MEETING MINUTES
Town Hall, Annex Conference Room (relocated to Council Chambers)
4540 South County Trail
January 14, 2014, 9:15 AM

1. Call to Order
9:15 AM: Richard Sartor, Budget Commission Chairman; Richard Hosp, Vice-Chair; Linda Philips, Secretary; Henry Heminway; David Bailey; Daniel Slattery, Town Councilor; Mark Stankiewicz, Town Administrator; Patricia Anderson, Town Treasurer; and Michele Blair Voiislow, Administrative Assistant. Also attending Ken Swain, Tax Assessor (acting as Town Hall’s IT person).

2. Discussion and Potential Action - New Business
   a. Mr. Hosp informed the Commission of the Chariho Omnibus meeting to be held tomorrow night (January 15, 2014).
   b. Laptop training/questions and answers

3. Discussion and Potential Action - Old Business
   a. None

4. Discussion and Potential Action - Review of Department Budgets:
   a. None

5. Future Meeting Schedule
   All meetings will be held in Council Chambers on Tuesdays and Fridays and will start at 9:15 AM unless otherwise noted. January 17, 21, 24, 28, 31; February 4, 7, 11, 14, 18, 21, 25, 28; March 4, 7, 11, 14, 18, 21

6. Adjournment
   Motion made by Mr. Hosp to adjourn at 11:03 AM. Seconded by Mr. Heminway. Motion carried unanimously.

| Dick Sartor | Y | Henry Heminway | Y | David Bailey | Y | Linda Philips | Y | Richard Hosp | Y |