

Charlestown Budget Commission FINAL MEETING MINUTES

Town Hall, Council Chambers
4540 South County Trail
January 19, 2016, 9:00 AM

1. Call to Order

9:00 AM: Richard Sartor, Budget Commission Chairman; Linda Philips, Secretary; Henry Heminway; Daniel Slattery; Art Haskins, Mark Stankiewicz Town Administrator; Patricia Anderson, Town Treasurer; and Michele Blair Voislow, Administrative Assistant. Tom Gentz, Council Liaison; was excused.
Joining the meeting were: Catherine Hewitt from *The Westerly Sun*, Leo Mainelli

2. Discussion and Potential Action Approval of Minutes

- a. *Motion made by Mrs. Philips to approve the minutes from the October 29, 2015 meeting. Seconded by Mr. Heminway. Motion carried unanimously 5 - 0.*

Dick Sartor	Y	Henry Heminway	Y	Dan Slattery	Y	Linda Philips	Y	Art Haskins	Y
-------------	---	----------------	---	--------------	---	---------------	---	-------------	---

3. Public Comment

None

4. Discussion and Potential Action - Old Business

- a. *None*

5. Discussion and Potential Action - New Business

- a. It was requested that all Budget Commission members receive copies of the latest audit. The auditors have requested that CDBG be more detailed in their billing, which has been agreed to. The auditors will attend the February 8th Town Council meeting.
- b. Treasurer Pat Anderson gave a brief overview: \$1M surplus, \$43K deficit at CRCC, small surplus in Coastal Ponds.
- c. Discussion ensued on the Charho budget, enrollment and classes.
- d. Town Administrator Mark Stankiewicz gave an overview of upcoming projects.
- e. Town Administrator Mark Stankiewicz will research the last time the Town Councilors compensation was increased.

6. Discussion and Potential Action - Review of Department Budgets:

- a. *Motion made by Mr. Heminway to budget account #420 Town Administrator at \$183,556. Seconded by Mr. Slattery. Motion carried unanimously 5 - 0.*

Dick Sartor	Y	Henry Heminway	Y	Dan Slattery	Y	Linda Philips	Y	Art Haskins	Y
-------------	---	----------------	---	--------------	---	---------------	---	-------------	---

- b. *Motion made by Mr. Slattery to budget account #440 Treasurer at \$207,564. Seconded by Mrs. Philips. Motion carried unanimously 5 - 0.*

Dick Sartor	Y	Henry Heminway	Y	Dan Slattery	Y	Linda Philips	Y	Art Haskins	Y
-------------	---	----------------	---	--------------	---	---------------	---	-------------	---

- c. *Motion made by Mrs. Philips to budget account #560 Public Assistance at \$5,000. Seconded by Mr. Heminway. Motion carried unanimously 5 - 0.*

Dick Sartor	Y	Henry Heminway	Y	Dan Slattery	Y	Linda Philips	Y	Art Haskins	Y
-------------	---	----------------	---	--------------	---	---------------	---	-------------	---

7. Future Meeting Schedule 9:00 AM

- a. All meetings will be held in Council Chambers on Tuesdays and Fridays and will start at **9:00 AM** unless otherwise noted.
January 22, 26, 29
February 2, 5, 9, 12, 16, 19, 23, 26
March 1, 4, 8, 11, 15, 18, 22, 25, 29

8. Adjournment

Motion made by Mrs. Philips to adjourn at 10:58 AM. Seconded by Mr. Slattery Motion carried unanimously 5 - 0.

Dick Sartor	Y	Henry Heminway	Y	Dan Slattery	Y	Linda Philips	Y	Art Haskins	Y
-------------	---	----------------	---	--------------	---	---------------	---	-------------	---