

Charlestown Budget Commission

MEETING MINUTES

Town Hall, Council Chambers
4540 South County Trail
January 26, 2016

1. Call to Order

9:03 AM: Richard Sartor, Budget Commission Chairman; Linda Philips, Secretary; Henry Heminway; Daniel Slattery; Art Haskins, Tom Gentz, Council Liaison; Mark Stankiewicz, Town Administrator; Patricia Anderson, Town Treasurer; and Michele Blair Voislow, Administrative Assistant.
Joining the meeting: Leo Mainelli at 10:15 AM.

2. Discussion and Potential Action Approval of Minutes

- a. *Motion made by Mr. Heminway to approve the minutes from the January 22, 2016 meeting. Seconded by Mr. Haskins. Motion carried unanimously 5 – 0.*

Dick Sartor	Y	Henry Heminway	Y	Dan Slattery	Y	Linda Philips	Y	Art Haskins	Y
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3. Public Comment: Leo Mainelli suggested that the Budget Commission look at our surrounding towns with regard to Account #410, line item 5005 Town Council Salaries. See item 4a.

4. Discussion and Potential Action - Old Business

- a. *Revisit: Discussion on Account #410, line item #5005 Town Council Salaries. This line item has not been increased since 2008. The breakdown would represent a modest increase of \$500 each for four Council members (\$3,000 total for each) and an increase of \$600 for the Council President (\$3,600 total). This increase would become effective January 1, 2017 and would not impact the present Council, but only the incoming Council elected to serve beginning 2017. See item 6e for vote.*

Motion made by Mrs. Philips to budget account #410 Town Council at \$30,250. Seconded by Mr. Sartor. Motion carried 3 - 2.

Dick Sartor	Y	Henry Heminway	N	Dan Slattery	Y	Linda Philips	Y	Art Haskins	N
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5. Discussion and Potential Action - New Business

- a. *Motion made by Mrs. Philips: The Budget Commission recommends that any Chariho bond issue for a RYSE (Reaching Youth through Support and Education) building, and any bonds for future Chariho capital expenditures, be based on total student enrollment percentages by town. Seconded by Mr. Slattery. Motion carried unanimously 5 – 0.*

Dick Sartor	Y	Henry Heminway	Y	Dan Slattery	Y	Linda Philips	Y	Art Haskins	Y
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6. Discussion and Potential Action - Review of Department Budgets:

- a. *Motion made by Mr. Heminway to budget account #570 Municipal Court at \$6,800. Seconded by Mr. Gentz. Motion carried unanimously 5 – 0.*

Dick Sartor	Y	Henry Heminway	Y	Dan Slattery	Y	Linda Philips	Y	Art Haskins	Y
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- b. *Motion made by Mr. Slattery to budget account #450 Tax Assessor at \$155,249. Seconded by Mr. Heminway. Motion carried unanimously 5 – 0.*

Dick Sartor	Y	Henry Heminway	Y	Dan Slattery	Y	Linda Philips	Y	Art Haskins	Y
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- c. *Motion made by Mrs. Philips to budget account #470 Public Records at \$223,533. Seconded by Mr. Haskins. Motion carried unanimously 5 – 0.*

Dick Sartor	Y	Henry Heminway	Y	Dan Slattery	Y	Linda Philips	Y	Art Haskins	Y
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- d. *Motion made by Mr. Heminway to budget account #430 Election Unit at \$22,799. Seconded by Mr. Slattery. Motion carried unanimously 5 – 0.*

Dick Sartor	Y	Henry Heminway	Y	Dan Slattery	Y	Linda Philips	Y	Art Haskins	Y
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- e. *Motion made by Mrs. Philips to budget account #410 Town Council at \$30,250. Seconded by Mr. Sartor. Motion carried 3 - 2.*

Dick Sartor	Y	Henry Heminway	N	Dan Slattery	Y	Linda Philips	Y	Art Haskins	N
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7. Future Meeting Schedule

- a. All meetings will be held in Council Chambers on Tuesdays and Fridays and will start at **9:00 AM** unless otherwise noted.

January 29; February 2, 5, 9, 12, 16, 19, 23,26; March 1, 4, 8, 11, 15, 18, 22, 25, 29

8. Adjournment

*Motion made by Mrs. Philips **to adjourn at 10:54 AM.***

Seconded by Mr. Slattery. Motion carried unanimously 5 – 0.

Dick Sartor	Y	Henry Heminway	Y	Dan Slattery	Y	Linda Philips	Y	Art Haskins	Y
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