

Charlestown Budget Commission

MEETING MINUTES

Town Hall, Council Chambers
4540 South County Trail
January 29, 2016

1. Call to Order

9:00 AM: Richard Sartor, Budget Commission Chairman; Henry Heminway; Daniel Slattery; Art Haskins, Tom Gentz, Council Liaison; Mark Stankiewicz, Town Administrator; Patricia Anderson, Town Treasurer; and Michele Blair Voislow, Administrative Assistant. Linda Philips, Secretary, was excused for this meeting.

Joining the meeting were

Stephen McCandless, GIS Dept.; Jo Anne Santos, Tax Collector; Joe Warner, Building/Zoning Official.

2. Discussion and Potential Action Approval of Minutes

- a. *Motion made by Mr. Heminway **to approve the minutes from the January 26, 2016 meeting.** Seconded by Mr. Slattery. Motion carried unanimously 4 – 0.*

Dick Sartor	Y	Henry Heminway	Y	Dan Slattery	Y	Linda Philips	excused	Art Haskins	Y
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3. Public Comment

None

4. Discussion and Potential Action - Old Business

- a. None

5. Discussion and Potential Action - New Business

- a. *Town Administrator, Mark Stankiewicz attended a RI Interlocal Trust dinner and came back with some useful information: the health insurance rates have not been set yet, but will be soon. Mr. Stankiewicz also gave a brief overview of the OPEB and the Interlocal Trust.*

6. Discussion and Potential Action - Review of Department Budgets:

- a. *Motion made by Mr. Haskins **to budget account #455 GIS at \$95,032.** Seconded by Mr. Slattery. Motion carried unanimously 4 – 0.*

Dick Sartor		Henry Heminway		Dan Slattery		Linda Philips	excused	Art Haskins	
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- b. *Motion made by Mr. Heminway **to budget account #460 Tax Collector at \$111,355.** Seconded by Mr. Haskins. Motion carried unanimously 4 – 0.*

Dick Sartor		Henry Heminway		Dan Slattery		Linda Philips	excused	Art Haskins	
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- c. *Motion made by Mr. Slattery **to budget account #520 Building Official at \$199,622.** Seconded by Mr. Haskins. Motion carried unanimously 4 – 0.*

Dick Sartor		Henry Heminway		Dan Slattery		Linda Philips	excused	Art Haskins	
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7. Future Meeting Schedule 9:00 AM

- a. All meetings will be held in Council Chambers on Tuesdays and Fridays and will start at **9:00 AM** unless otherwise noted.

NOTE:

THE FEBRUARY 2ND MEETING WILL BE HELD IN THE ANNEX CONFERENCE ROOM.

February 2, 5, 9, 12, 16, 19, 23, 26

March 1, 4, 8, 11, 15, 18, 22, 25, 29

8. Adjournment

Note: Mr. Slattery left the meeting at 10:45 AM.

*Motion made by Mr. Heminway **to adjourn at 10:50 AM.***

Seconded by Mr. Haskins. Motion carried unanimously 3 - 0

Dick Sartor	Y	Henry Heminway	Y	Dan Slattery	excused	Linda Philips	excused	Art Haskins	Y
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