

Ninigret Park "Entrance/Roads/Signage SubCommittee  
Meeting Minutes, April 5, 2016  
5PM

1. Call To Order:  
5:05pm

2. Present:

Cheryl Dowdell, David Currier, Sunny Cummings, Ryan Campbell (5:15)

Cheryl offered to facilitate and take minutes

Absent: Tim Quillen

3. Project was discussed regarding the Master Plan and that both entrances were designed in the late 1930's for use as a military installation. Our work will look forward to the next 75 years of the Park's existence, with the project including the tie in with naming the road, proper signage and safety and a common theme connecting the park.

The time line for the subcommittee's initial work will be 6-8 weeks, to get a meaningful template for the RFP for a consultant who will work with us on data collection, design input, permitting and approvals and design detail to the Parks and Recreation Commission for approval , then referral to the Town Council for issuance of the RFP.

4. The group discussed involving the community in Park Theme, which will guide the design of the main and side entrances, along with naming of the roads. We can suggest broad themes to get the discussion going and look to the public to take part in the discussion with workshops with consultant. The group discussed engaging Chariho High School History students through the department chair, who has been contacted with an initial outreach.

One theme that was discussed as a possibility is honoring the Charlestown Naval Base as an aircraft training center Roads could possibly be named after panes and squadrons, along with that theme design in the entrance, while looking forward to the fact that it is a town park now. A member of the public brought in some pictures of aircraft which flew in Charlestown.

5. Over the next 3 weeks, the group took responsibility for the following:

\*Everyone will bring theme ideas to our next meeting

\*Ryan will facilitate a 15 minutes brainstorming session to flesh out these ideas

\*Cheryl and Vicky will meet with the Town Administrator to discuss a template for the RFP to be sure that we cover the areas necessary for a smooth progression through Town Council Approval

6. The next meeting will be at 5pm on April 26, 2016, just before the Commission Meeting

7. The meeting was adjourned at 6pm

Respectfully submitted,  
Cheryl Dowdell