

PARKS & RECREATION COMMISSION

MINUTES

Tuesday, September 27, 2016 @ 7:00 PM

Open Meeting - Council Chambers

1. CALL TO ORDER

Attendee Name	Title	Status	Arrived
Timothy Quillen	Chairman	Present	
Cheryl Dowdell	Vice Chair	Present	
Julia Beasley	Commissioner	Present	7:23 PM
Ryan Campbell	Commissioner	Present	
Sonita K. Cummings	Commissioner	Present	
David Currier	Commissioner	Present	
Keith D. DeMerchant	Commissioner	Absent	
Donna M. Deyorio	Commissioner	Present	
Jodi Frank	Commissioner	Present	
Thomas L. Nowell	Commissioner	Absent	
Holly Eaves	Commissioner	Present	

Also in attendance were Town Council Liaison Bonnie Van Slyke and Director of Parks and Recreation Vicky Hilton.

2. APPROVAL OF MINUTES

A. Parks & Recreation Commission - Regular Meeting - August 23, 2016 7:00 PM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Edward Vazquez, Commissioner
SECONDER:	Sonita K. Cummings, Commissioner
AYES:	Eaves, Quillen, Dowdell, Campbell, Cummings, Currier, Deyorio, Frank, Vazquez
ABSENT:	Beasley, DeMerchant, Nowell

3. COMMENTS FROM PUBLIC

There were no comments from the public.

4. TOWN COUNCIL LIAISON REPORT

Councilor Van Slyke reported they are working in the park.

5. NEW BUSINESS

A. Flagpole Gardens Update - Cody Clarkin

Bill Clarkin spoke for Cody Clarkin who was unable to attend the meeting due to his presence at another meeting. He mentioned that Cody is getting into the next phase of development. He noted the four (4) parts of the program as playground, flagpole, environmental education and a replica of his Uncle Owen's plane from World War II. Phase 2 is the flagpole and he needs to get letters, a short bio of his sponsors that have given him verbal approval and indications that they want to be a part of the project. He noted TM Dyer, UBS, Loren Spears of the Tomaquag Museum, Mark Weber a stone mason, Judy Recchia, and Oyster Works. While the gift has not been defined their intent has been said. He noted the next piece was Oyster Works making a model to be brought forward.

Mr. Clarkin read a note from Cody Clarkin, "Flagpole, met with TM Dyer and got an estimated price to remove the two (2) pine trees around the area. Either the pine trees go or one (1) of the three (3) trees around the flagpole will die. The trees are not cedar and one (1) is already dying and the trees were probably planted by the Arbutus Club in 1983. Got an estimated cost to move the weld to the other side of the pole so it can be easily lowered to the parking lot rather than having to call the Dunn's Corner Fire truck and getting the truck up to get it painted. The cost of both would be roughly one thousand dollars (\$1,000) for TM Dyer to do." He noted Cody Clarkin has about seven thousand five hundred dollars (\$7,500) in the account for the project and asked if the Town would allow the use of the chipper as it would bring down the cost of the trees and asked if the Town

would cover half or if he would be expected to cover the total cost. Mr. Clarkin asked the Parks and Recreation Commission if it would be willing to take funds from the Ninigret Park fund. He noted it did not have to be answered that night and asked if he could use the chipper, also which did not have to be answered that night.

Mr. Clarkin mentioned Loren Spears had received recognition in the past few months for the Tomaquag Museum, Mr. Clarkin noted when Cody does his bios he will get the exact wording from the people. Mr. Clarkin noted Lindsay Montanari, who is Thawn Harris's eldest child and had received national awards and is a couple years older than Cody and is an art student and is collaborating with Cody. He noted that they were working on an area out over the pond towards the east as a tai chi yoga place where four (4) to six (6) people can be. Mr. Clarkin noted that was a long term project.

Mr. Clarkin mentioned the kickball field as it is not on the 2008 Master Plan. Mr. Clarkin noted that Cody would advocate that there are hundreds of children that play on the field every year and it has nice clay, is weedy, but flat and that kickball is a popular game played by the summer camp. He noted that hard balls might be dangerous in that area now and that hard ball can go elsewhere. He noted the rusted massive backstop and they would present to bring the backstop halfway down and add a memory garden with a cedar fence. Mr. Clarkin asked how to get the kickball field approved as it is not on the Master Plan.

Mr. Clarkin asked if the two (2) old grills were staying. He mentioned he would advocate for their removal and keep the area open grass. He noted he was looking at low maintenance. He noted an oak tree on the far side of the pond that had a lot of invasives and that he considered a round bench for the kids to sit on.

Mr. Clarkin identified the next step was to get the bios together and to have Oyster Works put together a model.

Director Hilton questioned who would use the chipper.

TM Dyer responded that he could take the two (2) pine trees down for one thousand dollars (\$1,000) or if the Town wants to come by and chip the wood after he cuts the trees down he would reduce his price.

Director Hilton asked what time they were looking at to start the project.

TM Dyer replied he would do it the next day if they wanted.

Mr. Clarkin noted the crew was licensed and that all the people have their licenses.

RESULT: NO VOTE TAKEN

B. Ninigret Park Entrance, Roads and Signage Subcommittee Update

Commissioner Dowdell mentioned the first phase of the ERS Subcommittee, as the Town Administrator had asked the Subcommittee to phase the project into two (2) phases last spring. The entrance and the second being the interior signage and that the two (2) would tie in with one another. She reported the Subcommittee met on the 13th to look at and approve some rudimentary ideas and drawings to send to Bradford so that they could get started on their work in connection with the entrance. She noted they voted for two (2), then noted page twenty-one (21) in the packet. She mentioned the drawings were rough because she didn't want to spend bond money or Parks and Recreation money when Bradford was going to be doing the drawings. It was just to give them a springboard.

Commissioner Dowdell noted the first one which had a bike path so that in the future they would not have to widen the entrance, also there would be landscaping and removal of the stone pillars and clearing of the brush and the sign monument. Commissioner Dowdell asked the Commission to make suggestions. She noted two (2) National Park signs submitted by Councilor Van Slyke as supplemental information.

Commissioner Dowdell noted the first one is strictly removing the pillars, and clearing the brush and the addition of the bike path on the plan, not that it would be included in this particular part of the park, but to add it to the plan.

Commissioner Dowdell mentioned the second proposal, that after the right of way everything is the same except for the free right hand turn. She noted the drawing. She mentioned that the state back in the 60's was going to make route 1A a four (4) lane highway, and that they shelled that idea when route 1 was put in as a straighter and safer road. Commissioner Dowdell mentioned the state is sitting on a lot of property with a two hundred (200) foot right of way from the center of 1A. She noted there is quite a bit of room from the Park property to the street. She noted the state property could be utilized to put in the free right hand turn.

Commissioner Dowdell noted the sign monument and that it could be put on either side. She mentioned it was something the consultants asked for. She noted conversations with Town safety officials including the Fire Chief and Police Chief and she did include their comments because they were quoted and she had read their quotes back to them and they were fine with the Subcommittee sharing their information. She noted that the top priority with the entrance was safety.

Commissioner Dowdell mentioned she had measured the distance between the pillars and it is eighteen (18) feet six (6) inches. The pillars make the road very narrow. She noted that she was hoping to do something with the pillars and the brush and that the soccer participants whom use the soccer field use that entrance and it bottlenecks.

Commissioner Vazquez noted the soccer participants use that entrance.

She noted it is the main entrance to the park and it is a signature thing in Town and it is what they were charged to do in October.

Commissioner Vazquez asked if the excerpt was the original 2008 Master Plan and what the white lines were.

Commissioner Dowdell noted the charge on page fifteen (15) stating the 2008 Master Plan and that it was there as a guide and she wanted to include it so that it could be seen in a manner consistent with the 2008 Master Plan. Commissioner Dowdell mentioned she believed the white line was the Town line. She noted the telephone poles were set back too and that the state might be happy for the Town to utilize the property and put it to good use.

Commissioner Frank asked if the pillars would be removed.

Commissioner Dowdell responded that was the Subcommittee's suggestion. She noted the pillars do come in a little and that the fire chief did mention he can't have two (2) trucks go through at the same time. She noted the reports are in the packets and the Police Chief and Fire Chief said they would be willing to go to a meeting or they could call the Fire Chief and speak to him about it.

Chairman Quillen noted Commissioner Dowdell did a great job.

Commissioner Frank asked if they knew how much it was going to cost.

Commissioner Dowdell responded that she did not know.

Commissioner Frank asked if they knew when they would find out how much it would cost.

Commissioner Dowdell responded they haven't heard.

RESULT: NO VOTE TAKEN

- C. Request for Notice to Parks and Recreation Commission Regarding Revisions to Commission Approved Expenditures

Chairman Quillen noted the Commission was caught off guard about the sand and that they would like to know if they are going forward with something and there is a major change they would like to know about it and that they are not sure how to go about that yet with language.

Commissioner Dowdell asked Director Hilton, and used the sand as an example if it is something that goes to the Department of Public Works.

Director Hilton responded in the affirmative as it is something the department of public works generally orders. Commissioner Dowdell noted that it may be a discussion at an administrative level, not at a Commission level.

Chairman Quillen mentioned it may be something to talk to the Town Administrator about it.

Commissioner Campbell asked for the thirty (30) second overview of it.

Chairman Quillen responded that the Commission asked for sixteen thousand dollars (\$16,000) worth of sand for Little Nini about a foot deep and somehow it ended up with two thousand dollars (\$2,000) worth and very little coverage.

Director Hilton noted the Commission agreed to look at it again in the spring.

Chairman Quillen mentioned there is no sense in putting in any now, because all the fines will be washed out with the rain and snow and all that will be left is grit. He continued that going forward if the Commission orders, or asks for something it would like to be notified if it is not going to be had.

The Commission identified that the sand was one of the Town Administrator's ideas.

RESULT: NO VOTE TAKEN

6. OLD BUSINESS

A. Possible Memo to Town Council Regarding the Bike Path and the Identified Potential Safety Concerns

Commissioner Eaves mentioned she got the golf tees on the map with the bike path. She noted the 5K was still on the map and needed to be taken off. They had a discussion about potential safety concerns at the last meeting and at the end of the meeting they had suggested a meeting with the bike path people about what was discussed and with whomever was involved and they got an email back from Director Hilton stating that the Town Administrator said there would be no meeting and that Director Hilton forwarded the concerns to the Bicycle Ad Hoc. Commissioner Eaves asked if the Commission was satisfied with the output, as they had taken the time to address and identify the issues raised, and the list passed on to the Bicycle Ad Hoc, or do they feel it needs to be put in a memo and passed up to the powers that be so that it is addressed at some point in the future or do they feel that the resolution was handled. Or do they want a memo to the Town Council identifying the issues to make sure they are rectified, looked at or addressed.

Commissioner Cummings asked if it went to the Town Administrator and he said no.

Commissioner Eaves responded that they received an email from Director Hilton with four (4) or five (5) items and the last two items were the meeting will not happen and the information was passed onto the Chair of the Bicycle Ad Hoc.

Director Hilton noted that initially when the Bike Path was meeting, TM Dyer had been involved in the process, any concerns TM Had were addressed at the Bike Path meetings.

Commissioner Deyorio asked if it would be possible to get something from the Bike Path Committee saying these were the things that were addressed and we've received your concerns.

Commissioner Eaves clarified that the Commission made a motion of what they wanted to occur and Director Hilton was to take care of that, as the Director and then there was an email saying there would be no meeting and that the concerns were forwarded to the Bike Path group.

Commissioner Dowdell talked about process, if something is forwarded up to the Town Administrator and what the Town Administrator knows the Town Council knows, that the Town Administrator is on the record as saying there is no meeting, and it is documented that they have concerns and that information is forwarded to the Chair of the Ad Hoc Committee and there is documentation that was done.

Commissioner Beasley noted another safety concern that she brought up more than once was the parking lot, and that it was a real concern to have the bike path going through the parking lot entrance and there are still safety questions. She asked if it had been addressed. She noted it goes directly through the park and camp entrance.

Commissioner Frank identified three holes on the disc golf course that were of serious concern.

The Commission identified the holes as number nine (9), ten (10) and three (3).

Commissioner Dowdell asked if they were things that were addressed prior to the final plan or if they were new things coming up after.

Commissioner Beasley noted they were safety concerns and that they never really got the answers about how they would be addressed.

Faith LaBossiere of the Bicycle Pathways Ad Hoc Committee reported that she had never had anything in writing specifically with the map saying this is exactly the concern.

Ms. LaBossiere noted that Tim (TM Dyer) was there and that they walked the path with him for his approval.

TM Dyer responded that when they walked the path he noted there were some adjustments that needed to be made, and then when it came time to excavating it wasn't taken into account. He mentioned the area around the pheasant farm and he said they are kicking in by the hole.

Ms. LaBossiere mentioned that when they walked with him it was their understanding this was where they should do it to avoid conflict.

Mr. Dyer mentioned that when the RFP went forward nothing was moved.

Ms. LaBossiere mentioned that when they went out as a group she was confident that they were following what he had requested to avoid conflict and were very careful as it was a serious concern. She asked if there were specific areas that require more buffering with plant material, they need to make that known.

The Commission responded that they felt they had done that.

Mr. Dyer noted that he attend all the meetings and made suggestions and each time he made them nothing would change.

Ms. LaBossiere disputed the claim and reported that they were very careful to make sure that they understood what he wanted from them. Ms. LaBossiere noted she was not opposed to those things and that they want it to be safe and that they have made every effort to incorporate what everyone wanted.

Commissioner Eaves noted that since the bike path was approved, and during that they did express their concerns at the meeting and that since that went forth she felt that it was the responsibility of the Parks and Recreation Commission to follow up with the safety concerns. She noted they had identified some critical areas of concern. The motion was to have a meeting with the Ms. LaBossiere, Bradford Associates, etc. She noted her contention the last meeting was that there could be some minor adjustments made that are not big change orders. She noted that they did not want to affect the disc golf course as it was there first and that as the Commission they had to do their due diligence for safety, and that safety was identified and a meeting was asked for and denied.

Ms. LaBossiere noted she did not deny anything.

The Commission identified the Town Administrator had shut it down.

Commissioner Eaves mentioned that a face-to-face meeting would clarify some of the details or that it would need to be documented with some details, which is why she asked for the meeting.

Commissioner Eaves mentioned the Parks and Recreation Commission needs to make a very detailed memo to the Bicycle Ad Hoc Commission about what they have identified.

Ms. LaBossiere noted many months have gone by since it was first mentioned, she asked when the safety concerns were mentioned

Commissioner Cummings noted that when the plans were first brought before the Commission, the Commission recommended that they be careful of the disc golf course.

Ms. LaBossiere noted that she mentioned she would cooperate with disc golf and incorporate their recommendations. If the Commission had specifics she wished that they had written them down and gone to the Ad Hoc. She noted that the Commission had not participated at the Ad Hoc meetings.

Commissioner Eaves noted things had been raised by the Commission and that no one is pointing fingers, that the Commission has three (3) places it was concerned about and they will document that in detail and that at the last meeting the method they were attempting to communicate to the Ad Hoc with was shut down. She asked the Commission how they want to proceed.

Ms. LaBossiere asked if they were primarily issues with disc golf.

Commissioner Eaves gave Ms. Labossire a copy of the bike path map with the disc golf tees.

Ms. LaBossiere asked for it specifically so that it could be addressed. She noted she would talk to TM, and asked if there was anything else they were concerned with.

Commissioner Beasley noted the entrance issue, as it is near the entrance to the playground. She asked why there wasn't any engineering indicating that was an intersection. She asked about the hairpin turn. She noted the entrance as it was busy during the summer camp program.

Ms. LaBossiere mentioned that when they talked to Bradford, they wanted a very wide striped entrance crossing there so that it would be clear to anyone approaching that it was a crossing area. They were aware of the amount of activity that was there.

Commissioner Beasley noted that the beauty of the Parks and Recreation Commission was that it offers an enlightened perspective of the park and that the bike path changes the entrance to the playground drastically. She questioned how it affects the entrance of that area of the park.

Commissioner Currier noted that the blue line is where everybody parks and is full at 4:00 PM during summer camp.

Commissioner Beasley noted she brought it up the last time she was at the meeting as a liaison.

Ms. LaBossiere noted they did move it to address the concern.

Commissioner Eaves asked if Ms. LaBossiere would not admonish the Commission for not attending the meetings as they are busy and she had been communicating in the best way and in a public way and she has never been unclear about anything and had only been open and honest.

Ms. LaBossiere mentioned they have to come to meetings or give them something in writing.

Commissioner Beasley noted it was the charge of the Parks and Recreation Commission to create the paths and that is where the conflict lies.

Commissioner Eaves motioned for Parks and Recreation to send a memo to the Bicycle Pathway Ad Hoc Committee and cc (carbon copy) the Town Council about the identified safety concerns from the last meeting and this meeting and include a copy of the new map with tees. She asked that the 5K be removed from the disc golf map. She continued that the detailed memo be created and sent to the Bicycle Pathway Ad Hoc Committee and copied to the Town Council for proactive problem solving reasons.

Commissioner Vazquez asked if the blue line was set in stone yet.

The Commission responded that it was the bike path and was being built.

Commissioner Campbell noted his wife is associated with the Bike Path Ad Hoc group and that it sounds like there is a communication barrier and questioned how the communication was flowing. He noted if communication was by formal memo, great if it was through the liaison he would like to do that. He noted whichever mechanism they can use to facilitate communication to make forward progress in an area that has been decided upon is the smart way to move forward.

Commissioner Cummings mentioned she thought the memo should stress that the Commission is very concerned about the safety involved with the bike path and that they are looking at it as a way to be safe for everybody, that they don't want the town to be liable for any accidents.

Commissioner Eaves mentioned it would need to be approved by the Parks and Recreation Commission and may not get to the Bicycle Ad Hoc until after the October meeting.

Ms. LaBossiere noted the Parks and Recreation Commission could have a special meeting, as their Committee had a meeting the previous week.

Commissioner Dowdell noted the Parks and Recreation Commission could have a special meeting to review the document.

Commissioner Eaves noted that she felt the Director needed to be heavily involved in the drafting of the memo and that she would be glad to write up a draft to the best of her ability.

Chairman Quillen thanked Commissioner Eaves for all her work.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Holly Eaves, Commissioner
SECONDER:	Jodi Frank, Commissioner
AYES:	Eaves, Quillen, Dowdell, Beasley, Campbell, Cummings, Currier, Deyorio, Frank, Vazquez
ABSENT:	DeMerchant, Nowell

B. Pawaget Park Events Update

Director Hilton mentioned the two (2) programs to be held at Pawaget Park in the fall, one would be on Thursday, October 27th with the Tomaquag Museum and on Friday, October 28th with the Audubon Society.

Commissioner Eaves asked who the target audience is for the programs; as no students and working people would not be able to go.

Director Hilton responded that homeschool and preschool age children would be able to go.

Commissioner Dowdell passed around pictures of Pawaget Park.

RESULT:	NO VOTE TAKEN
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C. Recreation Bond Expenses and Ninigret Park Fund

Commissioner Cummings asked if the tennis courts were done, and asked if the playground was done.

Chairman Quillen responded that there was still one maintenance item piece that needed to be finished.

Commissioner Cummings asked if the crack sealing was going to get done before the winter or in the spring time.

Chairman Quillen responded that he had not heard.

Commissioner Eaves noted that the crack sealing was on the expenses, and asked if it was on because it was approved.

Commissioner Campbell asked about the discussion of what gets on the list and the process for getting on the list, and noted that Cody Clarkin was asking for money for his project and inquired about the process for getting on the list.

Chairman Quillen responded that they are working on the first five (5), and there is a secondary set and that there is approximately ten (10) through the Town Council. He noted signage and entrance were still in the works and the walking trails were on the list and not included in the expenses.

Commissioner Campbell asked if there is a pending or waiting list. He asked if there was a list of what is proposed and is on a "to be approved list."

Commissioner Frank noted page fifteen (15) in the packet, as a list of things that they wanted to do.

Commissioner Eaves added that it didn't come out the way they intended.

RESULT: NO VOTE TAKEN

7. COMMUNICATIONS RECEIVED

A. Seafood Festival Application - 2017

Commissioner Eaves asked if everything was the same and if there were any problems last year.

Chairman Quillen responded he did not hear anything back or complaints.

Commissioner Frank noted the trees were safer.

Commissioner Eaves asked if they were taking up the same space.

Chairman Quillen replied they are.

Commissioner Eaves asked what they pay.

Director Hilton replied that they pay nine thousand dollars (\$9,000), the same.

Commissioner Eaves asked if it fell under the George Tremblay rule.

Director Hilton noted the fee was based on the Seafood Festival last year.

Commissioner Eaves inquired about the new payment structure and if the Seafood Festival falls under it.

Commissioner Dowdell noted that last year the Seafood Festival had already been approved at nine thousand dollars (\$9,000), and the amount to be paid for a fee was changed after that and before the Rhythm and Roots application. She continued that she did not want to see the Seafood Festival pay more.

Councilor Van Slyke added that she thought they pay the same.

Commissioner Eaves noted that they set the standard by them.

Director Hilton mentioned that it would have been less than nine thousand dollars (\$9,000) because of the acreage; it would have been less than what they were charged.

Commissioner Dowdell asked if it was in the minutes.

Councilor Van Slyke responded that it was her recollection, but that they would have to ask the Town Administrator.

Commissioner Cummings asked does the Seafood Festival pay more with the new structure. Director Hilton and Chairman Quillen responded no.

Commissioner Cummings asked if Rhythm and Roots would pay more.

Director Hilton responded that they did last year.

Chairman Quillen asked if the Commission wanted to table the item another month to get some clarification on the amount.

The Commission clarified that there were no new changes and voted on the motion to approve the application.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Edward Vazquez, Commissioner
SECONDER:	Jodi Frank, Commissioner
AYES:	Eaves, Quillen, Dowdell, Beasley, Campbell, Cummings, Currier, Deyorio, Frank, Vazquez
ABSENT:	DeMerchant, Nowell

8. PARKS AND RECREATION DIRECTOR'S REPORT

A. Director's Report - September

Commissioner Eaves asked where the funding for the Clivus toilet units was coming from.

Chairman Quillen responded that it was from the bond money.

Commissioner Dowdell noted that on the July consent agenda they were approved.

Commissioner Eaves asked how many.

Director Hilton responded two (2).

Commissioner Eaves noted it was not on the expense report.

Commissioner Dowdell noted that they have them in different places.

Commissioner Eaves noted it might be a good thing to add to the report and asked if there was an anticipated installation.

Director Hilton noted that they would put both by the playground.

Commissioner Eaves asked if there were any grants out.

Director Hilton responded that they were waiting for another round of grants to open.

Commissioner Frank motioned to accept the report.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jodi Frank, Commissioner
SECONDER:	Sonita K. Cummings, Commissioner
AYES:	Eaves, Quillen, Dowdell, Beasley, Campbell, Cummings, Currier, Deyorio, Frank, Vazquez
ABSENT:	DeMerchant, Nowell

9. ASSISTANT DIRECTOR'S REPORT

A. Assistant Director's Report - September

Commissioner Cummings motioned to accept report.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sonita K. Cummings, Commissioner
SECONDER:	Jodi Frank, Commissioner
AYES:	Eaves, Quillen, Dowdell, Beasley, Campbell, Cummings, Currier, Deyorio, Frank, Vazquez
ABSENT:	DeMerchant, Nowell

10. COMMITTEE REPORTS

A. Ninigret Park Trails Subcommittee Report

Commissioner Eaves noted the RFP's went out early in September and were due back on October 6th. She had received an email from Director Hilton with questions about clarifications. They wanted to know about ADA, amenities, etc. There was a Trails meeting on September 19th and they have no intentions of making them ADA, the Town Administrator added the amenities language, and she didn't know if a survey of the park exists and that she sent the answers back to Director Hilton in an email and hadn't heard back.

Director Hilton responded that she didn't get the email.

Commissioner Eaves mentioned she didn't know if any additional action is needed from them. On September 19th the group met in preparation for the RFP as they would like to do it in phases, so they would like them to estimate each individual phase trail and then maybe an overall so that if they can fit one (1) trail, as it depends on where the dollars and cents land. She handed out a draft, for discussion only. She noted the 5K was taken off the table and they were going to be talking about sub trails. She noted phase one was in red, and those are existing trails that are utilized. She mentioned the subcommittee had a discussion about them and thought maybe they could be named the Little Dipper and the Big Dipper. She noted the highlighted meditation area where nothing needs to be done and it already exists. She noted phase one (1) probably could be done with little to no money.

Commissioner Eaves noted the draft maps and continued that the pink is the approved bike trail the green is the suggested phase two (2). As one of the suggestions is to go around the festival field and she had two (2) questions. She cited Commissioner Beasley's experience with an athletic field in Connecticut where there is a trail marked all the way around the athletic field to encourage the parents to walk while they can still watch their kid's games. She continued that technically it would be on the outskirts of the field. She asked Commissioner Vazquez where it would impact soccer and where they put their lines. She asked two (2) questions of the Parks and Recreation, one was how would the soccer people feel about it, she asked if they could come to a meeting so they could talk a little more about it. The other was the festival field, she mentioned right now they were going around it, but could they go through it in a phase two (2). It would be minimal, but would add a lot.

Commissioner Cummings asked if there were festivals and would it be a good place to have a path as people would want to charge to go into the festival.

Commissioner Eaves mentioned she wasn't sure how soon that was going to be and that it was part of the 5K earlier that was discussed.

Councilor Van Slyke clarified that it was around the field, but inside the park.

Commissioner Vazquez asked how wide, as the fields don't go right up to the buffer.

Commissioner Eaves mentioned that they were talking six (6) feet.

Commissioner Dowdell asked Commissioner Eaves if she could ask Commissioner Vazquez to talk to the soccer organization.

Commissioner Vazquez mentioned he would bring it up and if they have questions they could come to the next meeting.

Commissioner Dowdell asked Commissioner Eaves if they would be taking a vote at the subcommittee.

Commissioner Eaves responded that the reason they were bringing it to the Commission was because it was a recommendation from the Subcommittee. That it is the phases that they want to work with the landscaper on and that the one thing they definitely needed input on was the soccer field piece as it was new and never addressed before.

Commissioner Eaves continued that phase three (3), which is the purple one, which they proposed as part of the 5K earlier, and would go through that part of the park which is not used and the Town Council has raised issues with a site there and that Commissioner Eaves received a report from the Town Administrator asking if there were any remediation efforts, there and the answer was no and that the landscape architects would help them determine some of that. She noted that it was part of the original 5K that everyone was ok with. It is broken up and phased and the loop around the soccer field was added to encourage activity.

Councilor Van Slyke mentioned the Army Corps had mentioned coming back sometime.

Commissioner Eaves responded that the Town Administrator was asked if there were any remediation efforts in the relatively near distance future and the answer was no. The landscape architects can talk about that and they have the environmental reports about that.

Commissioner Eaves continued, so when the landscape architect comes in they can cost out what it would take to do those things individually, then there would be information for the future or recommendations for when or if and then there can be an application for a grant in the future.

Commissioner Vazquez asked if the path would remain grass.

Commissioner Eaves mentioned she felt that it could remain grass and could be done already, as it is a matter of marking it, informing people that it is there and measuring it so that when people do it they know the distance.

Director Hilton asked if they wanted it ADA accessible, maybe not compliant as she spoke to Charlie from U.S. Fish and Wildlife, and his are accessible as long as the gradient is at the right level for accessibility. It doesn't mean it has to be paved.

Commissioner Eaves noted they were not changing anything.

Director Hilton mentioned that there were many questions and calls on the RFP, she mentioned there was no cost sheet and that there was no cost to the addendum.

Commissioner Frank noted that the purpose was for all three (3) phases to link together so eventually it will be far bigger than a 5K.

Commissioner Eaves added that people could enter from multiple places and do a measured distance. She asked what the addendum was going to do to the submission date.

Commissioner Vazquez noted that the soccer organization may not have a problem with it as it is already used.

Chairman Quillen thanked Commissioner Eaves.

B. Ninigret Park Entrance, Roads and Signage Subcommittee Report

Commissioner Dowdell noted that when the two plans are made by Bradford they will be brought forward to the Commission and she invited the Commission to attend the Subcommittee meeting.

C. Friends of Ninigret Park Report

Commissioner Vazquez reported that Ronald Russo is retiring so there is an opening on the board. The next meeting will be in 2017.

Commissioner Dowdell noted that she had been Chair of FONP and that there was twenty-five dollars (\$25) that was questioned and that is how the FONP came about. That it was created to be a conduit to receive money to go to the Treasurer of the Town. As far as being responsible to plan a major event, the amount of time that is necessary to plan and the amount of money that came from it. She noted she didn't want to see anyone spin their wheels trying to make an event.

Commissioner Vazquez mentioned they spoke about their role as a funnel for checks to go toward the park and that they don't have to fundraise as people can just donate money to the cause.

Commissioner Dowdell noted it is on the application for donations and there is a brochure. She asked how often they have to have a meeting.

D. Dog Park Report

Chairman Quillen reported he fixed the gate and hinge on the small dog park side and there is a volunteer to help mow the next day and it will be mowed and weed wacked and the main section will be closed off to try to get grass to come back.

E. Tree Steward's Report

Commissioner Frank mentioned Peter, Cody and TM met. They lost a lot of trees to drought. They have been talking about native trees.

11. AGENDA REQUESTS

12. LIAISON, COMMISSION, DIRECTOR, ASSISTANT DIRECTOR COMMENTS

Commissioner Frank noted Trunk or Treat was coming up on the 29th and the pumpkin carving. She encouraged everyone to participate and there is a lot of candy needed as well.

Commission Deyorio asked about the lights at the Senior Center.

Chairman Quillen responded that they were putting the generator in right now, but he wasn't sure if the lights were a part of it. There was a commitment from the Town Council President that they would have them. That Director Hilton tried to contact the Town Administrator, who is away on business and the Treasurer did not know anything about it.

Councilor Van Slyke replied that it was not part of the generator.

Commissioner Deyorio mentioned that Tom Nowell was doing well and there would be a fundraiser in December with more details to come.

Commissioner Cummings mentioned the dry weather.

Chairman Quillen thanked Commissioners Dowdell and Eaves for all their subcommittee work and that Deb Carney put her application in to be on the Parks and Recreation Commission.

13. NEXT PARKS AND RECREATION MEETING DATE OCTOBER 25, 2016

14. NEXT TOWN COUNCIL MEETING OCTOBER 11, 2016

15. ADJOURNMENT

Commissioner Vazquez motioned to adjourn at 8:40 PM.

RESULT:	DEFEATED [UNANIMOUS]
MOVER:	Edward Vazquez, Commissioner
SECONDER:	Jodi Frank, Commissioner
AYES:	Eaves, Quillen, Dowdell, Beasley, Campbell, Cummings, Currier, Deyorio, Frank, Vazquez
ABSENT:	DeMerchant, Nowell

APPROVED October 26, 2016