

**TOWN OF CHARLESTOWN
WASTEWATER MANAGEMENT COMMISSION
4540 South County Trail
Charlestown, RI 02813**

**Minutes of Regular Meeting
Wednesday, March 12, 2014**

1. **CALL TO ORDER:** Meeting called to order at 6:04 pm.

2. **ROLL CALL:**

Present: Commissioners Ms. Barbara Lutzel, Ms. Elizabeth Richardson, Mr. Tom Ferrio. Absent: Commissioners Mr. Pete Ogle, Mr. Robert Frost.

Also Present: Wastewater Manager Matthew Dowling, Recording Secretary Bonnie Langlois

3. **REVIEW AND APPROVAL OF MINUTES:**

Minutes reviewed and approved as written. VOTE: Mr. Ferrio – aye, Ms. Lutzel – aye, Ms. Richardson – aye. All in favor. Motion approved with three (3) concurring votes.

4. **COMMUNICATIONS AND REPORTS:**

(a) **Solicitor's Report:** None available.

(b) **Wastewater Management Office – Matt Dowling:** Available at a later date.

5. **OLD BUSINESS:**

(a) **Review, discussion and potential action pertaining to the siting of on-site wastewater treatment systems relating to the Planning Commission's proposed Zoning Ordinance revisions.**

Mr. Dowling stated that he and Steve McCandless, GIS Coordinator, have given all the groundwater data that they have collected in Charlestown to Lorraine Joubert, Program Director for URI Nemo Program, for her to run her analysis. Discussions to continue on this subject at subsequent WWMC meetings as the analysis results become available.

(b) **Discussion and potential action relating to implementation of Office of Wastewater Management program for collection and analysis of potable groundwater relating to bacteria and nutrients and OWTS in the Salt Ponds Area.** Discussion ensued. Mr. Dowling will determine the exact amount of funds remaining in this budget line. He will solicit price quotes from water testing laboratories to perform additional testing (at no charge to homeowner) of groundwater from private residential wells. Mr. Ferrio and Mr. Ogle will develop a list of residential areas to offer this additional round of testing to.

6. **NEW BUSINESS:**

(a) **Discussion and action for setting a Special Meeting date to review and potentially act on draft correspondence from the Chair of the Wastewater Management Commission to the Rhode Island**

Coastal Resources Management Council (CRMC) and/or the Rhode Island Department of Environmental Management (RIDEM) regarding *Phragmites* and its role in nutrient uptake in critical groundwater nitrate areas. Special Meeting date set for Thursday, March 20, 2014 at 6:00 pm at the Charlestown Town Hall. Also to be discussed at this meeting is the potential commission comment to RIDEM relating to RIDEM OWTS variance request #8905-0148 for new proposed OWTS at Map 1 Lot 50.

7. **PUBLIC COMMENTS:** None

8. **ADJOURNMENT:** Ms. Richardson made a motion to adjourn, seconded by Ms. Lutzel. Meeting adjourned at 6:54 pm. Next Regular WWMC meeting to be held on April 9, 2014 at 6:00 pm.