

**TOWN OF CHARLESTOWN
CURB CUT PERMIT**

Any damage to pavement or shoulders shall be repaired by a contractor approved by the town at the owner's expense. The penalties for conviction for violation of this Ordinance include imprisonment for not more than thirty (30) days and fines of not more than \$500. Per day for each day the violation is continued.

Owner's Name _____
Address _____
Contractor _____

ASSESSOR'S MAP # _____ LOT# _____ LOCATION ADDRESS _____

DRIVEWAY CONSTRUCTION MATERIALS AND DIMENSIONS

GRAVEL DEPTH: _____ WIDTH: _____

SURFACE CONSTRUCTION

Circle one: Concrete _____ Gravel _____ Asphalt _____ Crushed Stone _____ Other _____

PROPOSED STORM WATER DRAINAGE

Natural Grade _____ Sub Drain _____ Culvert _____ Other _____

Please attach a sketch or map of lot (sewer Plan) indicating location of the proposed driveway with dimensions.

Please put in writing how you propose to prevent storm water drainage from entering Town property. Please tilt driveway surface to the left or right to shed rainwater on the lot, before it reaches the road pavement. Please retain existing road shoulder grades. Maintain top of asphalt no higher than existing ground grade or install RCP culvert (if a culvert is required, it shall be RCP with a diameter no less than 12").

Any approval shall be subject to modifications required by State, Federal or local permitting agencies. The modification will be completed for inspection by _____

Signature of Owner _____

Date _____

FOR OFFICE USE ONLY	
Director of Public Works: ____ Approved as proposed ____ Approved subject to noted modification ____ Disapproved ____ Engineer Review Required ** ____ As Built Approval Required	Building Official: ____ Approved as proposed ____ Approved subject to noted modifications ____ Disapproved ____ Engineer Review Required **
Town Planner: ____ Approved as proposed ____ Approved subject to noted modifications ____ Disapproved ____ Engineer Review Required **	Permit Fee: \$25.00 ** Fees to be paid by the applicant This permit will run concurrent with the building permit