

Building Commission/Ad-Hoc Police Building Committee
Meeting Minutes
Open/Public Meeting
4540 South County Trail/Town Hall
February 9, 2006

1. Call to Order.

The meeting was called to order at 6:30 PM

2. Roll Call

Members present: Ned Evans, Donald Brown
Ad-Hoc Police Bldg Committee members present: Henry Hemmingway,
William Arnold
Council members: none present
Town of Charlestown Staff: Richard Sartor, Frank Judge

3. Minutes

The minutes from the meeting of January 12, 2006 were approved by a 2-0 vote

4. Old business

1a. Clerk of the Works, Frank Judge reports that all phases of work at the new Police Facility are proceeding on schedule. Also, the contractor involved in the installation of the well is in receivership and that the remainder of the work will be performed by the General Contractor.

3a. Town Administrator, Richard Sartor, stated that he is still waiting for official notification of grants for the project, but that they should be in place soon. Mr. Sartor also stated that requests bids for communications-related items would be going out shortly, as well as requests for bids on the fuel station.

The Ad-Hoc Police building committee adjourned at 7:10

5. New business:

1. The application by Roy Grinnell for a seat on the Building Commission was reviewed and a recommendation was made to the Town Administrator that the application be accepted by the town council.
2. The need to fill one more position on the Building Commission left vacant by retiring members was discussed.

3. The need to update the Town of Charlestown Comprehensive Plan was discussed.
6. Future meetings:
 1. The next meeting will be held on March 9, 2006 at 6:30 at the Town Hall.
7. Public comment: none
8. Adjournment:
 1. On a motion by Donald Brown and seconded by Ned Evans, it was unanimously voted to adjourn at 7:40

Respectfully submitted – Ned Evans, Acting Secretary, Acting Chairman