

**Town of Charlestown
Building Commission/Ad-Hoc Police Building Committee
Meeting Minutes
Open/Public Meeting
4540 South County Trail/Town Hall
June 8, 2006**

1. Call to Order

The meeting was called to order at 6:38 PM

2. Roll Call

- a. Building Commission members present: Donald Brown, Ned Evans and Roy Grinnell
- b. Ad-Hoc Police Building Committee member present: Mickey Ranalli and Henry Hemmingway
- c. Town Council member present: Greg Avedesian
- d. Town of Charlestown staff present: Richard Sartor, Town Administrator; Frank Judge, Clerk of the Works for new Police Station

3. Minutes

After a motion by Ed Walsh, seconded by Ned Evans to approve the minutes of January 12, 2006, the minutes were approved by a 3-0 vote.

4. Old business

- a. Frank Judge reported that the General Contractor for the new Police Station should be doing final punch-list work within two weeks. Also, the communications systems were being installed, water hook-ups were in progress, the dispatch console was due for installation within a week and final HVAC balancing was in progress. It was decided to move the heating unit @ the east entrance to eliminate possible obstruction during emergency egress situations.
- b. Town Administrator, Richard Sartor, stated that the monthly budget would be available within a few days.
- c. The Ad/Hoc Police Station Building Committee adjourned at 7:17 PM

5. New Business

- a. Concerning vacant positions on the Building Commission, Mr. Brian Metcalf informed the committee that he had become reemployed and would not be available to work on the Building Commission.

- b. Discussion of the new Town of Charlestown beach facilities will remain on the table as new information is made available.
 - c. Discussion of the use of the space becoming available in the Town Hall after being vacated by the police department will also remain under discussion pending new information. Mickey Ranalli volunteered to begin an informal study into the present usages of that space and how it could be used in the future.
6. Future Meetings
- a. The next meeting will be held on the second Thursday of July.
7. Public Comment: none
8. Adjournment – A motion was made by Donald Brown and seconded by Roy Grinnell to adjourn
- the motion passed 3-0

Respectfully submitted,

Ned Evans, acting chairman, acting secretary