

# Charlestown Budget Commission SPECIAL MEETING MINUTES

Town Hall, Annex Conference Room (relocated to Council Chambers)  
4540 South County Trail

**January 14, 2014, 9:15 AM**

**1. Call to Order**

9:15 AM: Richard Sartor, Budget Commission Chairman; Richard Hosp, Vice-Chair; Linda Philips, Secretary; Henry Heminway; David Bailey; Daniel Slattery, Town Councilor; Mark Stankiewicz, Town Administrator; Patricia Anderson, Town Treasurer; and Michele Blair Voislow, Administrative Assistant. Also attending Ken Swain, Tax Assessor (acting as Town Hall's IT person).

**2. Discussion and Potential Action - New Business**

- a. Mr. Hosp informed the Commission of the Chariho Omnibus meeting to be held tomorrow night (January 15, 2014).
- b. Laptop training/questions and answers

**3. Discussion and Potential Action - Old Business**

- a. None

**4. Discussion and Potential Action - Review of Department Budgets:**

- a. None

**5. Future Meeting Schedule**

All meetings will be held in Council Chambers on Tuesdays and Fridays and will start at **9:15 AM** unless otherwise noted.  
**January** 17, 21, 24, 28, 31; **February** 4, 7, 11, 14, 18, 21, 25, 28; **March** 4, 7, 11, 14, 18, 21

**6. Adjournment**

*Motion made by Mr. Hosp **to adjourn at 11:03 AM.**  
Seconded by Mr. Heminway. Motion carried unanimously.*

Dick Sartor	Y	Henry Heminway	Y	David Bailey	Y	Linda Philips	Y	Richard Hosp	Y
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