

# Charlestown Budget Commission

## MEETING MINUTES

Town Hall, Council Chambers  
4540 South County Trail

**January 21, 2014, 9:15 AM**

**1. Call to Order**

9:20 AM: Richard Sartor, Budget Commission Chairman; Richard Hosp, Vice-Chair; Linda Philips, Secretary; Henry Heminway; David Bailey; Daniel Slattery, Town Councilor; Mark Stankiewicz, Town Administrator; Patricia Anderson, Town Treasurer; and Michele Blair Voislow, Administrative Assistant. Joining the meeting were Jay Primiano, Director of Parks & Recreation, Vicky Hilton, P & R Programs Manager; Michelle Vekakis, Senior Center Director and Tim Quillan, Parks and Recreation Chairperson.

**2. Discussion and Potential Action Approval of Minutes**

- a. Motion made by Mrs. Philips to approve the minutes from the January 14, 2014 meeting.  
Seconded by Mr. Heminway. Motion carried unanimously 5 - 0.

Dick Sartor	Y	Henry Heminway	Y	David Bailey	Y	Linda Philips	Y	Richard Hosp	Y
-------------	---	----------------	---	--------------	---	---------------	---	--------------	---

- b. Motion made by Mrs. Philips to approve the minutes from the January 17, 2014 meeting with the following edits: Remove irrelevant voting line under #4 and change the voting to 4 – 1 under budgeting account #430.  
Seconded by Mr. Heminway. Motion carried unanimously 5 - 0.

Dick Sartor	Y	Henry Heminway	Y	David Bailey	Y	Linda Philips	Y	Richard Hosp	Y
-------------	---	----------------	---	--------------	---	---------------	---	--------------	---

**3. Discussion and Potential Action - Old Business**

General discussion of the January 17<sup>th</sup> meeting.

**4. Discussion and Potential Action - New Business**

None

**5. Discussion and Potential Action - Review of Department Budgets:**

- a. Motion made by Mr. Hosp to budget account #800 Senior/Community Center at \$120,286.  
Seconded by Mr. Heminway. Motion carried unanimously 5 - 0.

Dick Sartor	Y	Henry Heminway	Y	David Bailey	Y	Linda Philips	Y	Richard Hosp	Y
-------------	---	----------------	---	--------------	---	---------------	---	--------------	---

- b. Motion made by Mr. Hosp to budget account #810 Recreation Administration at \$142,237.  
Seconded by Mr. Heminway. Motion carried unanimously 5 - 0.

Dick Sartor	Y	Henry Heminway	Y	David Bailey	Y	Linda Philips	Y	Richard Hosp	Y
-------------	---	----------------	---	--------------	---	---------------	---	--------------	---

- c. Motion made by Mr. Hosp to budget account #815 Parks & Recreation Programs at \$115,261.  
Seconded by Mrs. Philips. Motion carried unanimously 5 - 0.

Dick Sartor	Y	Henry Heminway	Y	David Bailey	Y	Linda Philips	Y	Richard Hosp	Y
-------------	---	----------------	---	--------------	---	---------------	---	--------------	---

- d. Motion made by Mr. Heminway to budget account #820 Charlestown Beach at \$95,236.  
Seconded by Mr. Hosp. Motion carried unanimously 5 - 0.

Dick Sartor	Y	Henry Heminway	Y	David Bailey	Y	Linda Philips	Y	Richard Hosp	Y
-------------	---	----------------	---	--------------	---	---------------	---	--------------	---

- e. Motion made by Mr. Hosp to budget account #830 Ninigret Park at \$39,037.  
Seconded by Mr. Heminway. Motion carried 4 – 1 (Mr. Sartor).

Dick Sartor	N	Henry Heminway	Y	David Bailey	Y	Linda Philips	Y	Richard Hosp	Y
-------------	---	----------------	---	--------------	---	---------------	---	--------------	---

- f. Motion made by Mr. Bailey to budget account #850 Blue Shutters Beach at \$78,300 (level funding Wages and Purchased Services).  
Motion failed as there was no second.

- g. Motion made by Mr. Hosp to budget account #850 Blue Shutters Beach at \$83,200.  
Seconded by Mrs. Philips. Motion carried 4 – 1 (Mr. Bailey).

Dick Sartor	Y	Henry Heminway	Y	David Bailey	N	Linda Philips	Y	Richard Hosp	Y
-------------	---	----------------	---	--------------	---	---------------	---	--------------	---

# Charlestown Budget Commission

## MEETING MINUTES

Town Hall, Council Chambers  
4540 South County Trail

### 6. Future Meeting Schedule

All meetings will be held in Council Chambers on Tuesdays and Fridays and will start at **9:15 AM** unless otherwise noted.

**January** 24, 28, 31

**February** 4, 7, 11, 14, 18, 21, 25, 28

**March** 4, 7, 11, 14, 18, 21

### 7. Public Comment

a. None

### 8. Adjournment

a. *Motion made by Mr. Heminway **to adjourn at 11:35 AM.**  
Seconded by Mr. Hosp. Motion carried unanimously 5 - 0*

Dick Sartor	Y	Henry Heminway	Y	David Bailey	Y	Linda Philips	Y	Richard Hosp	Y
-------------	---	----------------	---	--------------	---	---------------	---	--------------	---