

Charlestown Budget Commission

MEETING MINUTES

Town Hall, Council Chambers
4540 South County Trail

February 11, 2014, 9:15 AM

1. Call to Order

9:25 AM: Richard Sartor, Budget Commission Chairman; Linda Philips, Secretary; Henry Heminway; Mark Stankiewicz, Town Administrator; Patricia Anderson, Town Treasurer; and Michele Blair Voislow, Administrative Assistant. Commission members Richard Hosp and David Bailey were both excused listened via phone but both were non-voting. Councilor Dan Slattery was excused. Joining the meeting were representatives from Local Agencies (Cross Mills Library, Charlestown Memorial Day Parade) and Outside Agencies (Wood River Health Services, Domestic Violence Center of South County, Thundermist Health Center, Washington County Coalition for Children).

2. Discussion and Potential Action Approval of Minutes

- a. Motion made by Mr. Heminway to approve the minutes from the February 7, 2014 meeting.
Seconded by Mrs. Philips. Motion carried unanimously 3 - 0.

Dick Sartor	Y	Henry Heminway	Y	David Bailey	No vote	Linda Philips	Y	Richard Hosp	No vote
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3. Discussion and Potential Action - Old Business

- a. None

4. Discussion and Potential Action - New Business

- a. None

5. Discussion and Potential Action - Review of Department Budgets:

- a. Motion made by Mr. Heminway to budget account #720 Outside Agencies at \$20,750.
Seconded by Mrs. Philips. Motion carried unanimously 3 - 0.

Dick Sartor	Y	Henry Heminway	Y	David Bailey	No vote	Linda Philips	Y	Richard Hosp	No vote
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- b. Motion made by Mrs. Philips to budget line item #7311 in account #730 Local Agencies at \$2,000.
Seconded by Mr. Sartor. Motion carried 2 - 1.

Dick Sartor	Y	Henry Heminway	N	David Bailey	No vote	Linda Philips	Y	Richard Hosp	No vote
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- c. Motion made by Mrs. Philips to budget account #730 Local Agencies at \$386,460.
Seconded by Mrs. Philips. Motion carried unanimously 3 - 0.

Dick Sartor	Y	Henry Heminway	Y	David Bailey	No vote	Linda Philips	Y	Richard Hosp	No vote
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6. Future Meeting Schedule 9:15 AM

- a. All meetings will be held in Council Chambers on Tuesdays and Fridays and will start at **9:15 AM** unless otherwise noted. **February 14, (48 canceled), 21, 25, 28; March 4, 7, 11, 14, 18, 21**

7. Public Comment

None

8. Adjournment

- Motion made by Mrs. Philips to adjourn at 10:58 AM.
Seconded by Mr. Heminway. Motion carried unanimously 3 - 0.

Dick Sartor	Y	Henry Heminway	Y	David Bailey	No vote	Linda Philips	Y	Richard Hosp	No vote
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