

# Charlestown Budget Commission

## MEETING MINUTES

Town Hall, Council Chambers  
4540 South County Trail

**February 14, 2014, 9:15 AM**

### 1. Call to Order

9:21 AM: Richard Sartor, Budget Commission Chairman; Richard Hosp, Vice Chair; Linda Philips, Secretary; Henry Heminway; Daniel Slattery, Town Councilor; Patricia Anderson, Town Treasurer; and Michele Blair Voislow, Administrative Assistant. Commission member David Bailey was excused, listened via phone, but was non-voting. Town Administrator Mark Stankiewicz was excused. DPW Director Alan Arseneault, Parks and Recreation Director Jay Primiano, CEMA Director Kevin Gallup and Building Official Joe Warner joined the meeting.

### 2. Discussion and Potential Action Approval of Minutes

- a. *Motion made by Mr. Heminway to approve the minutes from the February 11, 2014 meeting. Secended by Mrs. Philips. Motion carried unanimously 4 - 0.*

Dick Sartor	Y	Henry Heminway	Y	David Bailey	No vote	Linda Philips	Y	Richard Hosp	Y
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### 3. Discussion and Potential Action - Old Business

- a. None

### 4. Discussion and Potential Action - New Business

- a. None

### 5. Discussion and Potential Action - Review of Department Budgets:

- a. Question and answers on DPW and Parks and Recreation Capital and Emergency Management requests

### 6. Future Meeting Schedule

All meetings will be held in Council Chambers on Tuesdays and Fridays and will start at **9:15 AM** unless otherwise noted.

**February** 21, 25, 28

**March** 4, 7, 11, 14, 18, 21

### 7. Public Comment

None

### 8. Adjournment

- Motion made by Mr. Hosp to adjourn at 11:59 AM. Secended by Mrs. Philips. Motion carried unanimously 4 - 0*

Dick Sartor	Y	Henry Heminway	Y	David Bailey	No vote	Linda Philips	Y	Richard Hosp	Y
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