

**Charlestown Budget Commission
MEETING MINUTES
Town Hall, Council Chambers
4540 South County Trail**

February 21, 2014, 9:15 AM

1. Call to Order

9:15 AM: Richard Sartor, Budget Commission Chairman; Richard Hosp, Vice-Chair ; Linda Philips, Secretary; Henry Heminway arrived late as expected; Daniel Slattery, Town Councilor; Mark Stankiewicz, Town Administrator; Patricia Anderson, Town Treasurer; and Michele Blair Voislow, Administrative Assistant. Joining the meeting were DPW Director Alan Arseneault and EIC Chair Frank Glista. David Bailey was excused.

2. Discussion and Potential Action Approval of Minutes

- a. *Motion made by Linda Philips **to approve the minutes from the February 14, 2014 meeting.** Seconded by Mr. Hosp. Motion carried unanimously 3 - 0.*

Dick Sartor	Y	Henry Heminway	Absent	David Bailey	absent	Linda Philips	Y	Richard Hosp	Y
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3. Discussion and Potential Action - Old Business

- a. *None*

4. Discussion and Potential Action - New Business

- a. *None*

5. Discussion and Potential Action - Review of Department Budgets:

- a. *Motion made by Mrs. Philips **to revisit and budget account #420 Town Administrator, Line Item # at #420.5020 Town Administrator Vehicle Stipend at \$7,200 for a total budget of \$174,397.** Seconded by Mr. Hosp. Motion carried unanimously 3 - 0.*

Dick Sartor	Y	Henry Heminway	absent	David Bailey	absent	Linda Philips	Y	Richard Hosp	Y
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- b. *Motion made by Mrs. Philips **to budget account #740 Boards and Commissions at \$26,530.** Seconded by Mr. Hosp. Motion carried unanimously at 3 - 0. The breakdown was as follows: Conservation Commission \$2,000; Senior Citizens Commission \$100; Planning Commission \$5,000; Zoning Commission \$7,500; Affordable Housing Commission \$300; Economic Improvement Commission \$1,000; Mosquito Abatement Council \$10,630 .*

Dick Sartor	Y	Henry Heminway	absent	David Bailey	absent	Linda Philips	Y	Richard Hosp	Y
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- c. *Motion made by Mr. Hosp **to revisit and budget account #820 Town Beach at \$96,880.** Seconded by Mrs. Philips. Motion carried unanimously 3 - 0.*

Dick Sartor	Y	Henry Heminway	absent	David Bailey	absent	Linda Philips	Y	Richard Hosp	Y
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- d. *Motion made by Mr. Hosp **to revisit and budget account #810 Parks and Recreation Administration at \$142,237.** Seconded by Mrs. Philips. Motion carried unanimously 3 - 0.*

Dick Sartor	Y	Henry Heminway	absent	David Bailey	absent	Linda Philips	Y	Richard Hosp	Y
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- e. *Motion made by Mrs. Philips **to revisit and budget account #830 Ninigret Park at \$35,469.** Seconded by Mr. Hosp. Motion carried unanimously 3 - 0.*

Dick Sartor	Y	Henry Heminway	absent	David Bailey	absent	Linda Philips	Y	Richard Hosp	Y
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- f. *Motion made by Mr. Hosp **to revisit and budget account #850 Blue Shutters Beach at \$85,060.** Seconded by Mrs. Philips. Motion carried unanimously 3 - 0.*

Dick Sartor	Y	Henry Heminway	absent	David Bailey	absent	Linda Philips	Y	Richard Hosp	Y
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- g. *Motion made by Mr. Hosp **to revisit and budget account #630 Buildings and Grounds at \$351,394.** Seconded by Mrs. Philips. Motion carried unanimously 3 - 0.*

Dick Sartor	Y	Henry Heminway	absent	David Bailey	absent	Linda Philips	Y	Richard Hosp	Y
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- h. Mr. Heminway arrived.
*Motion made by Mrs. Philips **to budget account #640 Landfill Monitoring at \$15,000.***
Seconded by Mr. Hosp. Motion carried unanimously 4 - 0.

Dick Sartor	Y	Henry Heminway	Y	David Bailey	absent	Linda Philips	Y	Richard Hosp	Y
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- i. *Motion made by Mrs. Philips **to reconsider account #815 Recreation Programs.***
Seconded by Mr. Hosp. Motion carried unanimously 4 - 0.

- j. *Motion made by Mr. Hosp **to budget account #815 Recreation Programs at \$105,276.***
Seconded by Mrs. Philips. Motion carried unanimously 4 - 0.

Dick Sartor	Y	Henry Heminway	Y	David Bailey	absent	Linda Philips	Y	Richard Hosp	Y
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- k. *Motion made by Mrs. Philips **to budget account #990 Capital Improvements at \$1,063,578.***
Seconded by Mr. Heminway. Motion carried unanimously 4 - 0.

Dick Sartor	Y	Henry Heminway	Y	David Bailey	absent	Linda Philips	Y	Richard Hosp	Y
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- l. *Motion made by Mrs. Philips **to budget account #995 Transfers Out at \$1,079,400.***
Seconded by Mr. Heminway. Motion carried unanimously 4 - 0.

Dick Sartor	Y	Henry Heminway	Y	David Bailey	absent	Linda Philips	Y	Richard Hosp	Y
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6. **Future Meeting Schedule 9:15 AM**

- a. All meetings will be held in Council Chambers on Tuesdays and Fridays and will start at **9:15 AM** unless otherwise noted.
February 25, 28
March 4, 7, 11, 14, 18, 21

7. **Public Comment**

None

8. **Adjournment**

- Motion made by Mr. Hosp **to adjourn at 11:59 AM.***
Seconded by Mrs. Philips Motion carried unanimously 4 - 0.

Dick Sartor	Y	Henry Heminway	Y	David Bailey	absent	Linda Philips	Y	Richard Hosp	Y
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