

Charlestown Budget Commission MEETING MINUTES

Town Hall, Council Chambers
4540 South County Trail
March 11, 2016

1. Call to Order

9:05 AM: Richard Sartor, Budget Commission Chairman; Linda Philips, Secretary; Henry Heminway; Daniel Slattery; Art Haskins, Tom Gentz, Council Liaison; Mark Stankiewicz, Town Administrator; Patricia Anderson, Town Treasurer; and Michele Blair Voislow, Administrative Assistant.

2. Discussion and Potential Action Approval of Minutes

a. *See note under 4a.*

3. Public Comment

a. None

4. Discussion and Potential Action - Old Business

a. Due to a technicality, the agenda for the March 8, 2016 Budget Commission meeting was not posted on the Rhode Island Secretary of State's website. In lieu of that, and in good faith (a copy of the unapproved minutes will be incorporated into today's minutes), the following three motions were re-voted on today:

b. **Motion made by Mrs. Philips to revoke to approve the minutes from February 26, 2016.**
Seconded by Mr. Slattery. Motion carried unanimously 5 - 0.

Dick Sartor	Y	Henry Heminway	Y	Dan Slattery	Y	Linda Philips	Y	Art Haskins	Y
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c. **Motion made by Mrs. Philips to revoke to budget account #990 Capital Improvements at \$1,743,653.**
Seconded by Mr. Slattery. Motion carried unanimously 5 - 0.

Dick Sartor	Y	Henry Heminway	Y	Dan Slattery	Y	Linda Philips	Y	Art Haskins	Y
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d. **Motion made by Mrs. Philips to revoke to budget account #920 Employee Benefits at \$2,142,108.**
Seconded by Mr. Slattery. Motion carried unanimously 5 - 0.

Dick Sartor	Y	Henry Heminway	Y	Dan Slattery	Y	Linda Philips	Y	Art Haskins	Y
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5. Discussion and Potential Action - New Business

a. None

6. Discussion and Potential Action - Review of Department Budgets:

a. **Motion made by Mrs. Philips to budget account #995 Transfers Out at \$1,195,650.**
Seconded by Mr. Haskins. Motion carried unanimously 5 - 0.

Dick Sartor	Y	Henry Heminway	Y	Dan Slattery	Y	Linda Philips	Y	Art Haskins	Y
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b. **Motion made by Mrs. Philips to budget account Revenue at \$27,501,498.**
Seconded by Mr. Haskins. Motion carried unanimously 5 - 0.

Dick Sartor	Y	Henry Heminway	Y	Dan Slattery	Y	Linda Philips	Y	Art Haskins	Y
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7. Future Meeting Schedule

a. All meetings will be held in Council Chambers on Tuesdays and Fridays and will start at **9:00 AM** unless otherwise noted.
March 18, 22, 25, 29

8. Adjournment

Motion made by Mr. Slattery to adjourn at 10:45 AM.
Seconded by Mr. Haskins. Motion carried unanimously 5 - 0.

Dick Sartor	Y	Henry Heminway	Y	Dan Slattery	Y	Linda Philips	Y	Art Haskins	Y
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Charlestown Budget Commission

MEETING MINUTES

Town Hall, Council Chambers
4540 South County Trail
March 8, 2016

THESE MINUTES NOT APPROVED FROM MARCH 8, 2016

1. Call to Order

9:00 AM: Richard Sartor, Budget Commission Chairman; Linda Philips, Secretary; Daniel Slattery; Tom Gentz, Council Liaison; Mark Stankiewicz, Town Administrator; Patricia Anderson, Town Treasurer; and Michele Blair Voislow, Administrative Assistant. Henry Heminway and Art Haskins were both excused. **Joining the meeting:** Charlestown Police Chief Jeff Allen.

2. Discussion and Potential Action Approval of Minutes

- a. *Motion made by Mrs. Philips **to approve the minutes from the February 26, 2016 meeting.** Seconded by Mr. Sartor. Motion carried unanimously 3 – 0.*

Dick Sartor	Y	Henry Heminway	Absent	Dan Slattery	Y	Linda Philips	Y	Art Haskins	Absent
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3. Public Comment

- a. None

4. Discussion and Potential Action - Old Business

- a. *Mr. Gentz updated the Commission on the Tri Town education meeting – there will be a vote tonight, March 8th, of the Chariho School Committee.*

5. Discussion and Potential Action - New Business

- a. None

6. Discussion and Potential Action - Review of Department Budgets:

- a. *Motion made by Mrs. Philips **to budget account #990 Capital Improvements at \$1,743,653.** Seconded by Mr. Slattery. Motion carried unanimously 3 – 0.*

Dick Sartor	Y	Henry Heminway	absent	Dan Slattery	Y	Linda Philips	Y	Art Haskins	absent
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- b. *Motion made by Mr. Slattery **to budget account #920 Employee Benefits at \$2,142,108.** Seconded by Mrs. Philips. Motion carried unanimously 3 --0.*

Dick Sartor	Y	Henry Heminway	absent	Dan Slattery	Y	Linda Philips	Y	Art Haskins	absent
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7. Future Meeting Schedule

- a. All meetings will be held in Council Chambers on Tuesdays and Fridays and will start at **9:00 AM** unless otherwise noted.
March 11, 15, 18, 22, 25, 29

8. Adjournment

*Motion made by Mrs. Philips **to adjourn at 10:45 AM.** Seconded by Mr. Slattery. Motion carried unanimously 3 – 0.*

Dick Sartor	Y	Henry Heminway	absent	Dan Slattery	Y	Linda Philips	Y	Art Haskins	absent
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