

Charlestown Budget Commission

MEETING MINUTES

Town Hall, Council Chambers
4540 South County Trail

March 14, 2014, 9:15 AM

1. Call to Order

9:20 AM: Richard Hosp, Vice-Chair ; Linda Philips, Secretary; Henry Heminway; David Bailey; Daniel Slattery, Town Councilor; Mark Stankiewicz, Town Administrator; Patricia Anderson, Town Treasurer; and Michele Blair Voislow, Administrative Assistant. Richard Sartor, Budget Commission Chair joined the meeting at 10:30 AM. Joining the meeting was Ken Swain, Tax Assessor.

2. Discussion and Potential Action Approval of Minutes

- a. *Motion made by Mr. Bailey to approve the minutes from the March 11, 2014 meeting. Seconded by Mrs. Philips. Motion carried unanimously 4 - 0.*

Dick Sartor	Absent	Henry Heminway	Y	David Bailey	Y	Linda Philips	Y	Richard Hosp	Y
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3. Discussion and Potential Action - Old Business

- a. *Discussion on Chariho funding.*
- b. *Mr. Swain informed the Commission that the Tax Evaluation Notices will be sent out on March 28th and that the taxpayer will then have a 2-week period to call for an informal hearing.*

4. Discussion and Potential Action - New Business

- a. *None*

5. Discussion and Potential Action - Review of Department Budgets:

- a. *Motion made by Mrs. Philips to budget account #920 Employee Benefits at \$2,072,320. Seconded by Mr. Bailey. Motion carried unanimously 4 - 0.*

Dick Sartor	absent	Henry Heminway	Y	David Bailey	Y	Linda Philips	Y	Richard Hosp	Y
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- b. *Motion made by Mrs. Philips to budget account line item #900-9022 Debt Service—Bond Issuance Cost at \$0, as this bond will be issued during the current fiscal year to take advantage of anticipated better interest rates. Seconded by Mr. Heminway. Motion carried unanimously 4 - 0.*

Dick Sartor	absent	Henry Heminway	Y	David Bailey	Y	Linda Philips	Y	Richard Hosp	Y
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- c. *Motion made by Mrs. Philips to budget account #900 Debt Service at \$754,015. Seconded by Mr. Heminway. Motion carried 3 - 1 with Mr. Bailey voting no.*

Dick Sartor	absent	Henry Heminway	Y	David Bailey	N	Linda Philips	Y	Richard Hosp	Y
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- d. *Motion made by Mrs. Philips to budget account #620 Highways and Roads at \$1,103,256. Seconded by Mr. Heminway. Motion carried unanimously 4 - 0.*

Dick Sartor	absent	Henry Heminway	Y	David Bailey	Y	Linda Philips	Y	Richard Hosp	Y
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6. Future Meeting Schedule 9:00 AM – NOTE CHANGE OF TIME FOR NEXT MEETING

- a. All meetings will be held in Council Chambers on Tuesdays and Fridays and will start at 9:15 AM unless otherwise noted.
9:00 am on March 18
9:15 am on March 21

7. Public Comment

None

8. Adjournment

Motion made by Mr. Heminway to adjourn at 11:34 AM. Seconded by Mrs. Philips. Motion carried unanimously 5 - 0

Dick Sartor	Y	Henry Heminway	Y	David Bailey	Y	Linda Philips	Y	Richard Hosp	Y
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