

# Charlestown Budget Commission

## MEETING MINUTES

Town Hall, Council Chambers  
4540 South County Trail

**March 18, 2014, 9:15 AM**

**1. Call to Order**

9:05 AM: Richard Sartor, Budget Commission Chairman; Richard Hosp, Vice-Chair ; Linda Philips, Secretary; Henry Heminway; David Bailey; Daniel Slattery, Town Councillor; Mark Stankiewicz, Town Administrator; Patricia Anderson, Town Treasurer; and Michele Blair Voislow, Administrative Assistant.

**2. Discussion and Potential Action Approval of Minutes**

- a. *Motion made by Mrs. Philips **to approve the minutes from the March 14, 2014 meeting.**  
Seconded by Mr. Heminway. Motion carried unanimously 5 - 0.*

Dick Sartor	Y	Henry Heminway	Y	David Bailey	Y	Linda Philips	Y	Richard Hosp	Y
-------------	---	----------------	---	--------------	---	---------------	---	--------------	---

**3. Discussion and Potential Action - Old Business**

- a. *None*

**4. Discussion and Potential Action - New Business**

- a. *General discussion of budget and some final thoughts.*

**5. Discussion and Potential Action - Review of Department Budgets:**

- a. *Motion made by Mr. Bailey **to remove #990-9940, the Old Ninigret Tennis Court Reconstruction line item of \$260,000 from the budget, and recommend putting this forward as a separate warrant item.**  
Seconded by Mr. Hosp. Motion carried 3 – 2 with Mr. Sartor and Mr. Hosp voting no.*

Dick Sartor	N	Henry Heminway	Y	David Bailey	Y	Linda Philips	Y	Richard Hosp	N
-------------	---	----------------	---	--------------	---	---------------	---	--------------	---

- b. *Motion made by Mrs. Philips **to revisit account #900 Capital Expense, and budget it at \$803,578. The change reflects removing the Tennis Court Reconstruction from the budget to a warrant item.**  
Seconded by Mr. Bailey. Motion carried unanimously 5 - 0.*

Dick Sartor	Y	Henry Heminway	Y	David Bailey	Y	Linda Philips	Y	Richard Hosp	Y
-------------	---	----------------	---	--------------	---	---------------	---	--------------	---

- c. *Motion made by Mrs. Philips **to budget total Expenses at \$26,486,145.**  
Seconded by Mr. Hosp. Motion carried unanimously 5 - 0.*

Dick Sartor	Y	Henry Heminway	Y	David Bailey	Y	Linda Philips	Y	Richard Hosp	Y
-------------	---	----------------	---	--------------	---	---------------	---	--------------	---

- d. *Motion made by Mr. Bailey **to budget total Revenues at \$26,486,145.**  
Seconded by Mr. Hosp. Motion carried unanimously 5 - 0.*

Dick Sartor	Y	Henry Heminway	Y	David Bailey	Y	Linda Philips	Y	Richard Hosp	Y
-------------	---	----------------	---	--------------	---	---------------	---	--------------	---

**6. Future Meeting Schedule 9:15 AM**

- a. All meetings will be held in Council Chambers on Tuesdays and Fridays and will start at **9:15 AM** unless otherwise noted.  
**March 21 cancelled**  
**March 28, 9:15 AM**

**7. Public Comment**

*None*

**8. Adjournment**

- Motion made by Mrs. Philips **to adjourn at 10:30 AM.**  
Seconded by Mr. Heminway. Motion carried unanimously 5 – 0.*

Dick Sartor	Y	Henry Heminway	Y	David Bailey	Y	Linda Philips	Y	Richard Hosp	Y
-------------	---	----------------	---	--------------	---	---------------	---	--------------	---