

# **Economic Improvement Commission Minutes**

The Economic Improvement Commission (EIC) held a meeting on Thursday, October 23, 2018 at the Charlestown Town Hall, 4530 South County Trail, Charlestown, RI.

1. **CALL TO ORDER:** Chair Craig Marr called the meeting to order at 11:09 am.
2. **ROLL:** Present were Chair Craig Marr, Dominic DellaVolpe, Irwin Birnbaum, Lorna Persson, Victoria Wicks and Town Council Liaison Julie Carroccia. Donna Walsh was unable to attend.
3. **MINUTES FROM MEETING OF September 27, 2018** - The minutes were approved unanimously on a motion by Dominic DellaVolpe and seconded by Irwin Birnbaum.
4. **TREASURERS REPORT:** A report on all Commission expenses will be presented at the next meeting.
5. **TOWN COUNCIL LIAISON REPORT:** None
6. **BUSINESS FORUM EVALUATION AND ACTION ITEMS** - The topic was well received by the attendees and a review of attendee evaluation forms will be discussed at the next Commission meeting. The members discussed the suggestion that the program be repeated during evening hours for those who found the morning hour inconvenient. A further discussion followed about the best way to collect actual data about the changing demographics in Charlestown by engaging the local realtors.
7. **PUBLIC COMMENT:** None
8. **NEXT MEETING DATE and AGENDA ITEMS** - The Commission will meet November 29 at 9am. Agenda topics will be:
  1. Assessment of the Business Forum with follow-up action steps.
  2. Commission expense report and preliminary discussion of 2019/20 budget.
  3. Development of a document for the Town Clerk to distribute to new business applicants to raise awareness of the the EIC as a resource
9. **ADJOURNMENT:** The Chair accepted a motion to adjourn at 11:33 am from Irwin Birnbaum seconded by Victoria Wicks.

Respectfully submitted,  
Victoria Wicks  
Acting Secretary

**APPROVED November 29, 2018**