

## **Economic Improvement Commission Minutes**

The Economic Improvement Commission (EIC) held a meeting on Thursday, October 26, 2017 at the Charlestown Town Hall, 4530 South County Trail, Charlestown, RI.

1. CALL TO ORDER: Chair Craig Marr called the meeting to order at 9:00 am.
2. ROLL: Present were Chair Craig Marr, Lorna Persson, , Victoria Wicks, Town Council liaison Bonnie Van Slyke. Dominic DellaVolpe and Donna Walsh. Don Smith and Monique Giguere were unable to attend.
3. MINUTES FROM MEETING OF September 28, 2017 – The minutes were approved unanimously.
4. EXECUTIVE SUMMARY REVIEW – discussed the need for better communication with Planning and Zoning committees in advance of their voting on issues impacting businesses. Inquired about how current the demographic statistics are in the Comprehensive Plan and related decision making process. Bonnie will follow-up regarding our discussion points and will get us a time line on the finalization of the Comprehensive Plan.
5. BUSINESS MAP UPDATE – Conservation and Parks & Recreation will be invited to attend the November meeting to discuss inclusion in the Business Map. Craig to follow-up on the addition of new businesses. Donna, Lorna, Vicki and Dom will confirm existing businesses and add website info.
6. DISCUSSION OF HARBOR MANAGEMENT PLAN – tabled to a future meeting.
7. DISCUSSION OF THE NEW SENIOR HOUSING DEVELOPMENT – tabled to a future meeting.
8. DISCUSSION OF THE EIC’S RELATIONSHIP WITH THE TOWN’S PLANNING COMMISSION – Bonnie will report any agenda items impacting businesses. Dom made a motion to have a standing monthly EIC agenda item “Town Council Update” to be presented by the liaison member on the EIC.
9. PUBLIC COMMENT: Craig asked Bonnie to follow-up on the status of the LEAN initiative. Donna noted that CHARTS was a success and reported that we came in under budget. Dom will follow-up with a final accounting next month.
10. NEXT MEETING DATE and AGENDA ITEMS - Set for 9:00 am Thursday, November 16, 2017 at the Town Hall. Agenda items will include an Executive Summary review, Business Map status update, New Senior Housing Developments, Treasurer’s Report (Charts Update), Town Council Update.
11. ADJOURNMENT: The Chairman accepted a motion at 9.55 am to adjourn.

Respectfully Submitted,  
Dominic DellaVolpe