

# **Economic Improvement Commission Minutes**

The Economic Improvement Commission (EIC) held a meeting on Wednesday, October 30, 2019 at Charlestown Town Hall

1. CALL TO ORDER: Chair Craig Marr called the meeting to order at 1:00 pm.
2. ROLL: Present were Chair Craig Marr, Irwin Birnbaum, Dominic DellaVolpe, Donna Walsh and Victoria Wicks.
3. MINUTES FROM MEETING OF SEPTEMBER 26, 2019 - The minutes were approved unanimously on a motion by Victoria Wicks and seconded by Irwin Birnbaum.
4. UPCOMING BUSINESS FORUM: The Commission reviewed the plans for the upcoming Business Forum to be held on November 7 at 9 am in Town Hall where presentations will be made by the RI Small Business Development Center at URI.
5. SPONSORSHIP OF THE 2019 HOLIDAY RAMBLE/STROLL: Mr. DellaVolpe reviewed progress on promotional activity and notified Commission members of the support received from the Charlestown Chamber of Commerce. Preparations for the event are on schedule and on budget.
6. OTHER BUSINESS: Donna Walsh distributed copies of the Economic Opportunity chapter of the Charlestown Comprehensive Plan. This latest draft has been approved by the State. Commission members were encouraged to read the document and be ready for discussion of any recommended amendments at the next Commission meeting before it is taken up by the Town Council for approval and adoption.
7. PUBLIC COMMENT: None
8. NEXT MEETING DATE and AGENDA ITEMS - The Commission will meet November 21, 2019 at Town Hall. Agenda topics will include: Business Forum feedback, discussion of any recommended amendments to the Comprehensive Plan and an update on the Holiday Ramble.
9. ADJOURNMENT: The Chair accepted a motion to adjourn at 1:22 pm from Donna Walsh and seconded by Dominic DellaVolpe.

Respectfully submitted,  
Victoria Wicks  
Acting Secretary

**APPROVED November 21, 2019**