

Economic Improvement Commission Minutes

The Economic Improvement Commission (EIC) held a meeting on Thursday, April 25, 2019 at Charlestown Town Hall

1. CALL TO ORDER: Chair Craig Marr called the meeting to order at 9:15 am.
2. ROLL: Present were Chair Craig Marr, Irwin Birnbaum, Lorna Persson, Donna Walsh and Victoria Wicks.
3. MINUTES FROM MEETING OF March 28, 2019 - The minutes were approved unanimously on a motion by Mr. Birnbaum and seconded by Ms. Persson.
4. TREASURERS REPORT: Discussion of printing expenses associated with EIC documents to be distributed to new business applicants.
5. TOWN COUNCIL LIAISON REPORT: None
6. REPORT FROM LAND USE SPECIAL PROJECT MEETING: Ms. Wicks reported on her findings from attendance at the last Special Planning Board Meeting. Commission members agreed to review the final draft of the Economic Chapter of the Town Plan and attend the next Special Meeting on May 1 to see if the issues raised in the chapter have been addressed by the Planning Board and to get clarification on any recommendations relating to commercial zones.
7. DEVELOPMENT OF A DOCUMENT FOR THE TOWN CLERK TO DISTRIBUTE TO NEW BUSINESS: Ms. Walsh reviewed her draft introduction letter and recommended additional material for the new business packet. Mr. Birnbaum made a motion, seconded by Ms. Wicks, to allocate funds to develop printed material to be used for new business applicants. The motion was approved unanimously.
8. SPONSORSHIP OF THE 2019 HOLIDAY STROLL: Tabled until next meeting.
9. PUBLIC COMMENT: None
10. NEXT MEETING DATE and AGENDA ITEMS - The Commission will meet May 30, 2019 at Town Hall. Agenda topics will include:
 1. Discussion of expanding Economic Improvement Commission membership
 2. Update on the document for the Town Clerk to distribute to new business applicants to raise awareness of the EIC as a resource.
 3. Continued discussion of sponsorship of the 2019 Holiday Stroll.
 4. Updates on Land Use Special Workshop.
11. ADJOURNMENT: The Chair accepted a motion to adjourn at 10:10 am from Ms. Persson and seconded by Mr. Birnbaum.

Respectfully submitted,
Victoria Wicks
Acting Secretary

APPROVED May 30, 2019