

Economic Improvement Commission Minutes

The Economic Improvement Commission (EIC) held a meeting on Thursday,
June 27, 2019 at Charlestown Town Hall

1. **CALL TO ORDER:** Chair Craig Marr called the meeting to order at 9:03 am.
2. **ROLL:** Present were Chair Craig Marr, Dominic DellaVolpe, Lorna Persson, Stephen Stokes, Donna Walsh and Victoria Wicks.
3. **MINUTES FROM MEETING OF May 30, 2019** - The minutes were approved unanimously on a motion by Donna Walsh and seconded by Dominic DellaVolpe.
4. **TREASURERS REPORT:** Mr. DellaVolpe gave an update on the EIC 2019 Fiscal Year budget. To date \$2,399 has been incurred and there is a \$101 budgeted balance which will be partially used for printing expense related to the New Business document initiative. The EIC budget of \$2,500 for fiscal year 2020 was approved.
5. **TOWN COUNCIL LIAISON REPORT:** None
6. **UPDATE ON A DOCUMENT FOR THE TOWN CLERK TO DISTRIBUTE TO NEW BUSINESS:** The EIC discussed the final draft and reviewed proposed contents. The Folder and contents were approved for distribution on a motion by Victoria Wicks and a second by Donna Walsh.
7. **SPONSORSHIP OF THE 2019 HOLIDAY RAMBLE/STROLL:** The EIC received an update on the business plan and had a thorough discussion of outstanding issues. The EIC thanked Lauren Classey for her efforts on behalf of the Holiday event scheduled for December 6-7, 2019.
8. **DISCUSSION OF EXPANDING EIC BOARD TO NINE MEMBERS:** No response has yet been received from the Town Council liaison.
9. **PUBLIC COMMENT:** None
10. **NEXT MEETING DATE and AGENDA ITEMS** - The EIC will meet July 25, 2019 at Town Hall. Agenda topics will include:
 1. Discussion of Business Forum timing and topics for 2020 fiscal year.
11. **ADJOURNMENT:** The Chair accepted a motion to adjourn at 10:08 am from Lorna Persson and seconded by Victoria Wicks.

Respectfully submitted,
Victoria Wicks
Acting Secretary

APPROVED July 25, 2019