

# **Economic Improvement Commission Minutes**

The Economic Improvement Commission (EIC) held a meeting on Thursday,  
July 23, 2020 at Charlestown Town Hall

1. CALL TO ORDER: Chair Craig Marr called the meeting to order at 9:00am.
2. ROLL: Present were Chair Craig Marr, Dominic DellaVolpe Jane Glander, Lorna Persson, Donna Walsh and Victoria Wicks. Absent: Irwin Birnbaum, Town Council Liaison Deb Carney,
3. APPROVAL OF MINUTES FROM MEETING OF JUNE 25, 2020 - The minutes were approved unanimously on a motion by Dominic DellaVolpe and seconded by Donna Walsh.
4. TREASURERS REPORT - Mr. DellaVolpe reported that no expenditures were made from the EIC budget in the past month.
5. TOWN COUNCIL LIAISON REPORT - Mr. Marr gave the following report submitted in advance by Ms. Carney: The Town Council voted to re-engage the firm selected to conduct the town-wide survey. In other Town Council business, Ms. Glander made a motion, seconded by Ms. Wicks, for the EIC to send a letter to the Town Council recommending a study of pedestrian and cyclist safety on Charlestown Beach Road given the new striping that essentially eliminated the shoulder of the road.
6. DISCUSSION OF FISCAL 2021 INITIATIVES - Commission members discussed possible Business Forum topics, including the business impact of Covid-19, how businesses have adapted, how to access assistance during the pandemic, and what opportunities have emerged from the recent experience. The Forum is tentatively scheduled October 22, 2020. Ms. Walsh will contact the URI/Small Business Administration to attend the next EIC meeting and discuss their possible participation.
7. WEBSITE UPDATE - Postponed until August meeting. Expected launch date of updated website is August 7, 2020.
8. PUBLIC COMMENT - None
9. NEXT MEETING DATE and AGENDA ITEMS - The Commission will meet August 27, 2020 at Town Hall. Agenda topics will include: New website update, planning for the business forum and an update on the 2020 Holiday Ramble.
10. Motion was made to adjourn the meeting by Ms. Wicks and seconded by Mr. Marr at 9:37 am.

Respectfully submitted,  
Victoria Wicks  
Acting Secretary

**APPROVED August 27, 2020**