

Economic Improvement Commission Minutes

The Economic Improvement Commission (EIC) held a meeting on Thursday, August 30, 2018 at the Charlestown Town Hall, 4530 South County Trail, Charlestown, RI.

1. **CALL TO ORDER:** Chair Craig Marr called the meeting to order at 9:05 am.
2. **ROLL:** Present were Chair Craig Marr, Irwin Birnbaum, Dominic DellaVolpe, Victoria Wicks, Donna Walsh and Town Council Liaison Julie Carroccia. Lorna Persson and Don Smith were unable to attend.
3. **MINUTES FROM MEETING OF July 26, 2018** - The minutes were approved unanimously on a motion by Donna Walsh and seconded by Victoria Wicks.
4. **BUSINESS FORUM PLANNING** - The Business Forum is scheduled for Oct. 23, 2018 at 9:30am. Agenda topics will include: Changing Charlestown Demographics, Access to Capital, 2018 Business & Individual Income Tax Update and an open forum for participant discussion. Craig Marr will draft and circulate the Forum invitation for Commission member review.
5. **TOWN COUNCIL LIAISON REPORT** – Julie Carroccia, Town Council liaison, reported that the Planning Commission has declined the application from Dollar General.
6. **TREASURERS REPORT** – Dom DellaVolpe reported there have been no expenditures in this fiscal year and noted that the budget for the Business Forum is \$500.
7. **COMMUNICATION OF EIC MISSION STATEMENT** - The members began a discussion about communicating our current mission statement to prospective and existing business owners and will review language for follow up at the next meeting.
8. **PLANNING COMMISSION DISCUSSION** - Jane Weidman from the Town Planning Department joined the Commission for a discussion of design standards and the current Traditional Village District (TVD) designated area. She recommends the Town consider revisions to the zoning ordinance that would include review of the Use Table and definition of various districts (e.g. commercial, mixed use, etc.).
9. **PUBLIC COMMENT: CHARTS 2018** is scheduled for September 8th.
10. **OPEN DISCUSSION** - None
11. **NEXT MEETING DATE and AGENDA ITEMS** - Set for 9:00 am Thursday, September 27, 2018 at the Town Hall. Agenda items will include discussion of the Land Use Chapter of the Town’s Draft Strategic Plan, Finalize Business Forum invitations, Review of Economic Improvement Commission mission statement and its inclusion in a potential flyer for prospective businesses.
12. **ADJOURNMENT:** The Chair accepted a motion to adjourn at 10:15 am from Donna Walsh seconded by Victoria Wicks.

Respectfully submitted,
Victoria Wicks
Acting Secretary

APPROVED September 27, 2018