

Economic Improvement Commission Minutes

The Economic Improvement Commission (EIC) held a meeting on Thursday, September 27, 2018 at the Charlestown Town Hall, 4530 South County Trail, Charlestown, RI.

1. CALL TO ORDER: Chair Craig Marr called the meeting to order at 9:14 am.
2. ROLL: Present were Chair Craig Marr, Dominic DellaVolpe, Donna Walsh and Victoria Wicks. Irwin Birnbaum, Lorna Persson, Don Smith and Town Council Liaison Julie Carroccia were unable to attend.
3. MINUTES FROM MEETING OF August 30, 2018 - The minutes were approved unanimously on a motion by Dominic DellaVolpe and seconded by Donna Walsh.
4. TREASURERS REPORT: The budget estimate for the Business Forum was reported to be on target.
5. TOWN COUNCIL LIAISON REPORT: None
6. BUSINESS FORUM PLANNING - There will be a change in one of the speakers for the Business Forum, scheduled for Oct. 23, 2018 at 9:30am. The banking presentation will now be made by a representative from Washington Trust. Invitations have been printed and will be mailed the first week of October. A motion was made and seconded to place an advertisement about the meeting in the Chariho Times.
7. EIC MISSION STATEMENT: The Commission reviewed the current mission statement included in Town Ordinance and recommended no changes. The Commission seeks to increase its visibility with existing and prospective businesses and encourage them to use the EIC as a resource. The Town Clerk joined the meeting to discuss the process flow of new business applications and she agreed to share information about EIC by providing an informational document to be developed by the Commission.
8. STRATEGIC PLAN - LAND USE CHAPTER: For discussion at a future meeting
9. PUBLIC COMMENT: None
10. NEXT MEETING DATE and AGENDA ITEMS - The Commission will meet October 23 at 11:00am. Agenda topic will be assessment of the Business Forum. Topics for the November Meeting will be development of a document for the Town Clerk to distribute to new business applicants to raise awareness of the the EIC as a resource, and consideration of sponsorship of Zoning and Use Table revisions.
11. ADJOURNMENT: The Chair accepted a motion to adjourn at 10:15 am from Donna Walsh seconded by Victoria Wicks.

Respectfully submitted,
Victoria Wicks
Acting Secretary

APPROVED October 23, 2018