

Friends of Ninigret Park Subcommittee Meeting

MINUTES

May 22, 2014 at 6:00 PM

Charlestown Town Hall – Annex Room

4540 South County Trail

Charlestown, RI 02813

1. Call to Order:

The May 22, 2014 Friends of Ninigret Park Subcommittee meeting was called to order at 6:15 PM.

2. Welcome New Member Anne Mulhall:

Anne Mulhall was welcomed to the subcommittee.

3. Roll Call:

Present at the meeting were Subcommittee members Cheryl Dowdell, Tim Quillen, Ron Russo, Anne Mulhall and Parks and Recreation Director Jay Primiano. Peter Wronski arrived at 6:30 PM.

4. Approval of Minutes from March 20, 2014 meeting:

Tim Quillen motioned to approve the minutes from the March 20, 2014 friends of Ninigret Park Subcommittee meeting. Anne Mulhall seconded the motion. Cheryl Dowdell and Ron Russo were in favor. All members present were in favor, the motion passed unanimously.

5. Comments from the public:

There were no comments from the public.

6. Solicitation Update:

a. Revised Draft Letters 2 and 3:

Tim Quillen motioned for Anne Mulhall to complete draft letters 2 and 3 for the next Friends of Ninigret Park meeting and for consideration from Parks and Recreation Director Jay Primiano. The motion was seconded by Ron Russo. Cheryl Dowdell, Anne Mulhall and Peter Wronski were in favor. All were in favor the motion passed unanimously.

b. Banner for Park and Quotes for the Banner:

Tim Quillen motioned for two (2) banners to be purchased for the Ninigret Park entrance and for one (1) smaller banner for use at events to solicit volunteer, donations and to assist in the promotion of Friends of Ninigret Park. Anne Mulhall seconded the motion. Cheryl Dowdell, Ron Russo and Peter Wronski were in favor. All were in favor the motion passed unanimously.

c. Local Businesses Appeal Letter:

The Subcommittee determined that the local business appeal letter was covered in an earlier discussion and that no further action would need to be taken. No motion was made and no vote was taken.

7. New Business

a. License Plate Update:

Director Primiano noted that he had spoken with Representative Donna Walsh and Senator Dennis Algiere regarding a Ninigret Park license plate. Director Primiano also indicated that Representative Walsh intends to look further into this issue as there may be a minimum number of plates required by the State of Rhode Island's Registry of Motor Vehicles before pursuing this matter further.

b. Ninigret Park Master Plan Update:

It was noted that the Revised Master Plan was to be presented at the May 27, 2014 Parks and Recreation meeting.

c. Collection Receptacle in Ninigret Park for Donations Quotes:

The Subcommittee discussed the purchase of collection receptacle(s) for fundraising purposes. Director Primiano noted that he was having difficulty with his search for an appropriate device. Cheryl Dowdell recommended Charlie Vandemoer of U. S. Fish and Wildlife be contacted, as U. S. Fish and Wildlife utilizes similar devices in their parks. The potential sale of FONP merchandise was also discussed.

8. Old Business

a. FONP Presence at Ninigret Park Events:

Tim Quillen motioned for Anne Mulhall to revisit the brochure in order to create a presentation type of flier. Peter Wronski seconded the motion adding that there should be a presence at more events than just the Big Apple Circus, Rhythm and Roots and Seafood Festival. Cheryl Dowdell, Anne Mulhall and Ron Russo were in favor. All subcommittee members were in favor. The motion passed unanimously.

9. Commission Comments:

Tim Quillen noted that things are moving along with FONP and that it will be nice to see the banner flying soon.

Ron Russo indicated agreement with Tim Quillen's statement suggesting that it would be good to see the FONP banner at the park.

Anne Mulhall asked if the FONP could host a Dog Park event. It was noted that the Dog Park and Canine Club have a fundraising mechanism in place already.

Chairperson Dowdell indicated her intent to resign through a formal letter. Her many volunteer responsibilities have led her to this decision. She noted the many achievements of the fledgling FONP and is looking forward to future FONP successes.

10. Next Meeting June 20, 2014 at 6:00 PM in the Town Hall's Annex Room

11. Adjournment:

The meeting was motioned to adjourn at 7:00 PM.