

## FRIENDS OF NINIGRET PARK SUBCOMMITTEE APPROVED MINUTES

September 25, 2014 at 7:00 PM

**1. Call to Order:**

The September 25, 2014 Friends of Ninigret Park Subcommittee meeting was called to order at 7:02 PM by Tim Quillen.

**2. Roll Call:**

Present at the meeting were Subcommittee members Tim Quillen, Anne Mulhall, Ronald Russo, Peter Wronski, Parks and Recreation Director Jay Primiano and Parks and Recreation Commission member Ed Vazquez.

**3. Approval of Minutes from August 21, 2014 meeting:**

Ronald Russo motioned to approve the Minutes from the August 21, 2014 Friends of Ninigret Park Subcommittee meeting with amendment.

Anne Mulhall seconded the motion. Ronald Russo and Peter Wronski approved the motion. The motion passed unanimously.

**4. Comments from the public:**

There were no comments from the public.

**5. New Business**

a. Flagpole Gardens Resolution :

Director Primiano noted the resolution regarding the Flagpole Gardens Project and how funds raised for the project would not be associated with Friends of Ninigret Park and that going forward small projects would have a resolution.

b. Rhythm & Roots Solicitation Report:

The Subcommittee discussed the Rhythm & Roots festival and the impact the FONP presence had. It was noted that awareness of Friends of Ninigret Park was raised and the location at the information tent was good.

Peter Wronski proposed working with the URI Composters at 2015 events to try to encourage events to reduce waste including encouraging vendors to utilize compostable plates.

c. October Meet & Greet and Meet & Greet Press Release:

Director Primiano proposed coupling with the Charlestown Chamber of Commerce for the October Meet & Greet which would raise awareness for Friends of Ninigret Park.

The Subcommittee discussed other Meet & Greets that may include guest speakers and would take place at local businesses.

d. Rhythm & Roots Solicitation Report:

See 5. b.

e. November Meet and Greet:

See 5. c.

f. Neighborhood Holiday Party or Winter Season Party:

The Subcommittee discussed an end of February beginning of March Mardi Gras style party at a local establishment. Venue dates would need to be confirmed.

g. **Social Media Component of Friends of Ninigret Park:**

The need for the utilization of Social Media accounts by FONP was discussed. The accounts would be managed by an appointed member of FONP. It was determined that Town Administrator approval would need to be sought.

**6. Old Business**

a. **Donation Receptacles in Ninigret Park:**

Tim Quillen reported that more time was needed on the project before the prototype would be finished.

**7. Solicitation Update**

a. **Letters to Neighbors and Businesses Update:**

The Subcommittee discussed the need for a FONP email account to improve outreach efforts.

Ronald Russo motioned for the approval of the mailing of the previously approved letters to Ninigret Park users, neighbors and businesses. Peter Wronski seconded the motion. Anne Mulhall and Tim Quillen approved. The motion passed unanimously.

**8. Commission Comments:**

Ronald Russo mentioned venues for advertising fall Parks and Recreation events.

**9. Next Meeting:**

The next meeting will be Thursday, October 23, 2014 at 7:00 PM.

**10. Adjournment:**

Anne Mulhall motioned to adjourn the meeting at 7:50 PM. Ronald Russo seconded the motion. Tim Quillen and Peter Wronski approved. The motion passed unanimously.